



IP70

**AUTOMATIC LICENCE PLATE RECOGNITION**

IP70

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**Contents**

POLICY..... 1  
 REASON FOR POLICY ..... 1  
 RELATED POLICIES..... 2  
 DEFINITIONS ..... 2  
 PROCEDURES..... 2  
     General ..... 2

**POLICY**

1. The Delta Police Department (Department) may deploy police vehicles equipped with an Automated Licence Plate Recognition (ALPR) system.
2. The Department ALPR program will:
  - a) use RCMP provided data and technical support;
  - b) abide by the terms and conditions in the Letter of Agreement with the RCMP 'E' Division Traffic Services which are included under Procedures; and
  - c) not be used for the collection of intelligence or other non-authorized operational or administrative purposes.

**REASON FOR POLICY**

3. ALPR is an investigative aid that can significantly improve road safety, significantly reduce property crime, increase patrol efficiency and increase detection rates of target licence plates.
4. ALPR cameras photograph and store licence plate images from moving and stationary vehicles, and compares the images with national and provincial databases for enforcement purposes.

IP70

IP70



5. The Policy authorizes use of ALPR and establishes the conditions as to when it may be utilized.
6. The requirement to adhere to terms and conditions of ALPR use established by RCMP 'E' Division Traffic Services ensures the Department complies with the statutory and policy requirements relative to the management of ALPR private information.

## RELATED POLICIES

IP34 – Digital Images, Video & Audio Recordings

## DEFINITIONS

7. For the purposes of this Policy, the following definitions will apply:

**Automatic Licence Plate Recognition (ALPR):** computerized units that use cameras to photograph and store licence plate images from moving and stationary vehicles. The ALPR computer compares the licence plate images with national and provincial databases for enforcement purposes.

**Hit:** a match has been made by the ALPR system between the automatic recognition of a licence plate with an entry on the ALPR database.

## PROCEDURES

### General

8. ALPR deployment and use is administered under the authority of designated Staff Sergeants.
9. The following approved enforcement databases are loaded into the system (Target Database):
  - a) stolen vehicles (CPIC);
  - b) licence plates associated to:
    - i) Canada-Wide warrants (CPIC),
    - ii) BC-Wide warrants (CPIC),
    - iii) other Pointer Vehicles (CPIC),



- c) prohibited/suspended drivers (ICBC Driver/Vehicle Database);
  - d) uninsured vehicles (ICBC Driver/Vehicle Database); and
  - e) unlicensed drivers (ICBC Driver/Vehicle Database).
10. ALPR equipment is installed in Patrol Section vehicles, with both mobile and stationary capabilities.

**ALPR Operator**

- 11. ALPR will only be used by regular members who are trained and qualified, and the Patrol Section Staff Sergeants or designates will maintain a list of those trained and qualified Department members.
- 12. Members are only authorized to use the department issued encrypted USB stick to download the ALPR data, no personal USB memory sticks are to be used in any circumstances.
- 13. Encrypted USB memory sticks will be stored in the Headquarters (HQ) or Public Safety Building (PSB) equipment rooms and may only be removed if signed out.
- 14. The ALPR data may only be loaded and unloaded from a single designated computer at the PSB and at HQ.
- 15. Members will download the CPIC and ICBC Driver/Vehicle databases to the onboard computer system at the start of each shift, with no exceptions.
- 16. The ALPR database is neither live to CPIC, nor ICBC, and is therefore most accurate immediately after download from CPIC or ICBC Driver/Vehicle Database.
- 17. All ALPR 'hits' must be confirmed by the user via a separate manual CPIC query.
- 18. The ALPR alarm log will be completed daily when the ALPR is deployed and faxed at a minimum of weekly to the 'E' Division Traffic Services.

\*Revised Dates:  
N/A