



IM72

INTERNATIONAL OPERATIONS

IM72

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POLICY

1. Prior to any Delta Police Department member entering the United States of America (U.S.) on an official operational matter, the U.S. State Department shall be notified.
2. Any requests to enter a country other than the U.S. shall be directed through the International Criminal Police Organization’s National Central Bureau in Ottawa (NCB).

REASON FOR POLICY

3. To provide direction on obtaining official authorization before entering a foreign country.

PROCEDURES

General

4. A member in another country has no legal authorities there and requires the assistance of the police of jurisdiction.

Entering the U.S.

5. Approval from the Superintendent i/c Community Policing Bureau must be obtained before any member enters the U.S. on an official operational matter.



6. Members may not liaise with the local police of jurisdiction as sole authority to enter the U.S. but must receive approval by the U.S. State Department, through the Royal Canadian Mounted Police (RCMP), who will seek authority on the member's behalf.

Note: The RCMP Commissioner receives all requests for U.S. enforcement personnel to enter Canada.

7. Entering the U.S. for reasons associated with routine liaison functions, exchange of intelligence, or attendance at conferences/seminars does not require approval from the U.S. State Department.

Entering Countries Other Than the U.S.

8. The National Central Bureau in Ottawa (NCB) is administered by the RCMP, and any requests for assistance or inquiries are to be routed through that office via phone (613-843-5034), fax (613-825-4521) or CPIC message (ORI ON10059).
9. In the event a member is required to engage in investigative activity in a country other than the U.S., a request must be forwarded to the NCB either by fax, CPIC, or letter (with at least three weeks advance notice, except in urgent situations), and the request must include the:
 - a) purpose and dates of the proposed trip;
 - b) nature of the assistance required;
 - c) names, addresses, and any other identifying information of the persons to be interviewed; and
 - d) names of the person(s) who will be making the trip.
10. If the country concerned requests it, the NCB will prepare a letter of introduction setting out the following information, provided by the Inspector i/c Investigative Services:
 - a) a succinct outline of the case;
 - b) the names of persons or entities involved and the names and addresses of persons to be interviewed;
 - c) the sections of the *Criminal Code* violated, including exact wording of charge; and



- d) a list of documents to be obtained, if any, specifying their type and location.
11. It is the responsibility of the travelling member(s) to ensure they have the necessary travel documents and authorizations, prior to flights being booked.

*Revised Dates:
15 October 2012