



IM71

INTERAGENCY LIAISON

IM71

Effective Date: 02 September 1997
Last Reviewed/Revised Date: 28 April 2022*

Contents

POLICY..... 1

 Police and Criminal Investigative Agencies 1

 Non-police Agencies 1

 Services/Resources Available/Required 2

 Notification 2

REASON FOR POLICY 2

PROCEDURES..... 3

 Directory of Services & Resources..... 3

 Sheriff Services 3

 Interpreters/Translators 4

 Canadian Security Intelligence Service 4

 Conservation Officer Service..... 5

 Insurance Crime Prevention Bureau (ICPB)..... 5

 Freedom of Information 5

POLICY

Police and Criminal Investigative Agencies

1. The Delta Police Department (Department) will establish and maintain a liaison with other police departments, or agencies having criminal investigative responsibilities.

Non-police Agencies

2. The Department will, as required, establish and maintain a formal liaison with other public and private agencies including:
 - a) Adult and Youth Court Services;
 - b) Crown Counsel;
 - c) Probation and Parole agencies;
 - d) Correctional agencies;



- e) Social Services;
- f) Fire Departments; and
- g) Emergency Medical Services.

Services/Resources Available/Required

- 3. The Department will establish and maintain a directory of services and resources available through liaison with the respective agencies.

Notification

- 4. The Department will ensure that, where required, notifications will be appropriately carried out to non-police agencies, including:
 - a) Federal Government Departments;
 - b) Provincial Government Departments;
 - c) Municipal Government Departments;
 - d) news media; and
 - e) any other agencies deemed necessary.

REASON FOR POLICY

- 5. To promote and facilitate assistance to, and co-operation and co-ordination with, other federal, provincial and local agencies.
- 6. To enhance the exchange of information in criminal investigations.
- 7. To establish and co-ordinate joint plans for dealing with matters of common concern.
- 8. To share statistical and support service with other agencies.
- 9. To ensure that Provincial and Federal Freedom of Information requirements are complied with.
- 10. To provide a list of agencies, with their respective services and resources to:



- a) ensure that any liaison that is required is not overlooked; and
- b) ensure that members are made aware of the diverse resources at their disposal.

PROCEDURES

Directory of Services & Resources

11. The Department will maintain a Contact Directory in the Duty NCO's office for:
- a) local police departments;
 - b) RCMP detachments and sections;
 - c) other law enforcement agencies;
 - d) Federal and Provincial enforcement agencies;
 - e) medical services and hospitals; and
 - f) other agencies as required

Sheriff Services

12. In Delta, the Sheriff Services are responsible for the following duties:
- a) court duties including Court Security, Court Orderlies, and escorting accused persons to and from court;
 - b) escort of prisoners, including those from out of province;
 - c) service of subpoena for defence counsel witnesses and some civil documents. Some civil documents are served by private process services;
 - d) execution of the following warrants:
 - i) *Criminal Code* - warrants in Form 14, 16, 19, 20, 21, 22, 23 and 24. Sheriff Services do not execute Warrants of Committal, Form 18, for fine defaulters,



- ii) *Offence Act* and Provincial Statutes - Warrants in Form 14, 19, 20, 22 and 23,
- iii) *Family Relations Act* - Warrants issued pursuant to Section 67(2), and
- iv) *Motor Vehicle Act* - Service of license suspension notices; and
- e) the Sheriff Services will attempt to execute all warrants within the Court House building only.

Interpreters/Translators

- 13. Interpreters may be used to assist in investigations upon authority of a member or NCO. Transportation may be provided.
- 14. When an interpreter is used, they shall be furnished with the transcribed notes of the conversation as soon as possible after the interview and while the questions and answers are still fresh in their mind. They should then read the notes, confirm them by their recollection, and apply their signature to the bottom of each page.
- 15. A report containing the pertinent details shall be submitted to the Operations Superintendent.
- 16. Certified interpreters for any language or dialect may be obtained from the C.L.I.O.B.C. - Certified Legal Interpreters of British Columbia (also known as A - Aaaab Foreign Language Services, 315 470 Granville St., Vancouver, B.C. 689-3611 (0800 hrs. to 1600 hrs.))

Canadian Security Intelligence Service

- 17. The Province of British Columbia has formalized arrangements with the Canadian Security Intelligence Service (CSIS). The Police Services Branch, in conjunction with CSIS has made assistance arrangements and agreements. All enquiries from CSIS, or all enquiries directed to CSIS will be through the Deputy Chief Constable, or as delegated by the Deputy Chief Constable.
- 18. Should foreign nationals with political credentials present themselves wanting to defect, the above will be adhered to. A 24-hour phone line is monitored for such incidents.



Conservation Officer Service

19. The Conservation Officer Service, with their liaison with various U.S. Wildlife Services, keeps track of thefts of wildlife, wildlife parts or taxidermied wildlife. Any reports of this nature should be forwarded to the Conservation Officer Service.
20. Should this Department become involved in the investigation of any offences under the *Wildlife Act*, their expertise in this area should be drawn upon. Local offices/officers are maintained in this area.

Insurance Crime Prevention Bureau (ICPB)

21. The Vancouver office of this bureau will assist this department in identifying the rightful owner of unusual seized/found property. They act as a liaison between the various insurance companies and the police.
22. As well, ICPB maintains intelligence files on persons believed to be involved in insurance frauds. Should an investigator suspect/investigate a fraudulent insurance claim, ICPB is an excellent resource.
23. Should investigators require information to be disseminated to various insurance companies or adjusters, ICPB can facilitate a request of this nature.

Freedom of Information

24. All communication and disclosures will be in accordance with Federal and Provincial statute law as well as relevant court case law.

*Revised Dates:
15 October 2012