



EM40

COMMENDATIONS

EM40

Effective Date: 22 November 1999
Last Reviewed/Revised Date: 25 August 2025*

POLICY

1. The Delta Police Department (Department) shall recognize the outstanding work of employees and volunteers that is aligned with the Department's mission and demonstrates a commitment to excellence in policing.

REASON FOR POLICY

2. To ensure employees and volunteers are recognized for work that is aligned with the Department mission and demonstrates a commitment to excellence in policing.

PROCEDURES

3. The Chief Constable shall select a Commendation Board comprised of Department employees and establish the recommendation cycle and process.
4. Recommendations may be made at any time, and if made after the established deadline for the current cycle, shall be considered the following cycle.
5. Recommendations shall be submitted through the Chief's Office and must be reviewed by the Superintendent i/c Administration Bureau to confirm eligibility, except for the following:
 - a) Patrol Officer of the Year, which are to be sent to the DPA Executive; and
 - b) Volunteer of the Year, which are to be sent to the Inspector i/c Community Services Section.
6. The Superintendent i/c Administration Bureau, DPA Executive, and Inspector i/c Community Services Section shall forward all final recommendations to the Commendations Board for determination.

EM40

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EM40



7. The Commendation Board shall consider all recommendations and may select recipients for the following commendations:
 - a) Chief Constable Commendation: awarded for an act of valour or meritorious service to the benefit of the Department and the policing community in general;
 - b) Deputy Chief Commendation: awarded for significant operational performance beyond a job well done;
 - c) Superintendent Commendation: awarded for outstanding act of police duty or a distinguished contribution to the administration or operations of the Department and/or the community;
 - d) Community Engagement Award: awarded to an employee or member of the community who displays exceptional dedication, leadership and initiative to improve community safety and/or well-being;
 - e) Patrol Officer of the Year: awarded to a front-line police officer who, in the opinion of their peers, is deserving of recognition for sustained commitment to public safety, supporting their peers, and making a positive contribution to their platoon;
 - f) Police Staff of the Year: awarded to a police staff employee who displays outstanding dedication to diligent public service and commitment to the Department;
 - g) Volunteer of the Year: awarded to a Department volunteer who displays outstanding commitment to public safety in Delta; and
 - h) Delta Police Outstanding Citizen Award: awarded to a citizen who has contributed to public safety beyond what is expected of a member of the public, as recommended by the Chief Constable.
8. The Commendation Board shall present their determinations to the Chief Constable for final approval.
9. All commendations awarded to employees shall be added to their personnel file (refer to Policy EM10 – *Employee Records*).

*Revised Dates:
01 May 2008
16 March 2012



Delta Police Department Policy

01 March 2016
19 June 2017
20 September 2017