



EM22

EDUCATION REIMBURSEMENT

EM22

Effective Date: 01 January 1996
Last Reviewed/Revised Date: 25 August 2025*

POLICY

1. The Delta Police Department (Department) supports on-going learning and development for our full-time employees, and all full-time employees are encouraged to participate in educational programs relevant to their professional/career development.

REASON FOR POLICY

2. To describe the educational benefits for employees and the process for applying for reimbursement.

PROCEDURES

3. The Inspector i/c Recruiting & Professional Development is responsible for:
 - a) creating and maintaining guidelines for education reimbursement, which shall be available to all employees via the Intranet;
 - b) reviewing education reimbursement applications and determining whether the education is suitable for reimbursement, based on the established guidelines;
 - c) overseeing the education budget and issuing funding in accordance with the guidelines; and
 - d) advising employees whether their application is approved or denied, and if approved, of the funding that will be issued.

*Revised Dates:
01 May 2008
16 March 2012
04 June 2018