



CS27

SPECIAL EVENTS

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Effective Date: 01 September 1994
Last Reviewed/Revised Date: 15 January 2026*

POLICY

1. The Delta Police Department (Department) will develop a written plan for handling special events that when appropriate, will provide for the following:
 - a) the designation of a single person or position as supervisor and co-coordinator;
 - b) the estimate of traffic, crowd control and crime problems expected;
 - c) traffic direction and control;
 - d) use of special operations members and volunteers;
 - e) logistics requirements;
 - f) VIP escort;
 - g) co-ordination of operations within the Department and with outside departments;
 - h) debriefing and documentation;
 - i) co-ordination with other Department components and functions, as required; and
 - j) co-ordination with other departments and agencies, as required.

REASON FOR POLICY

2. To provide for the development of an overall plan setting out requirements for specific planning and operations for each individual event.



PROCEDURES

3. All special event operational plans shall be administered under the authority of the Inspector i/c Patrol Services and be the responsibility of the Public Safety Operations section.
4. The Public Safety Operations supervisor or delegate shall be the Coordinator responsible for Special Events.
5. Upon receiving notice of a special event, the Coordinator shall develop an operational plan, which shall include:
 - a) an estimate of traffic, crowd control and crime problems expected;
 - b) arrangement of appropriate traffic direction and control;
 - c) event-specific safety and risk assessment, including identification of public safety hazards, vulnerabilities, and mitigation strategies;
 - d) use of specialized sections and additional resources (e.g., Investigative Services, Emergency Response Team);
 - e) logistics requirements;
 - f) VIP escort, if not provided by the RCMP; and
 - g) coordination of operations within the Department and with other agencies, as required.
6. The Coordinator shall facilitate debriefing and documentation after the event.

*Revised Dates:
15 May 2012