

DELTA POLICE BOARD

REGULAR MEETING AGENDA



Date 2022-04-21
Time 09:00 am
Location Council Chamber - Delta City Hall

A. CALL MEETING TO ORDER

Land Acknowledgment: This meeting is taking place on the shared, traditional, ancestral, and unceded territories of the scəwəθən (Tsawwassen), xʷməθkʷəy̓əm (Musqueam), and other Coast Salish Peoples. We extend our appreciation to these First Nations for the opportunity to hold this meeting here today.

B. ADOPTION OF THE AGENDA

1. Adoption of the Regular Agenda – April 21, 2022

C. APPROVAL OF MINUTES

1. Approval of the Minutes – March 16, 2022

D. DELEGATIONS/PRESENTATIONS

1. Delta Police Department De-escalation Training
Presentation by Inspector Maurice (Mo) Parry
2. Public Delegations (none)

E. CONSENT ITEMS

1. Crime Statistics & Crime Maps – March, 2022 ■
2. Financial Reports (2022 reports not yet available)
3. Correspondence
 - a. Public Compliments ■
 - b. Thank you Letter to PSSG, from Board Chair re: Naloxone Funding ■
4. For information
 - a. Response from Minister Farnsworth, to Mayor Harvie re: Gateway Casinos & Entertainment Ltd. Project ■
 - b. Events Calendar ■
 - c. Amended 2022 Police Board Calendar of Meetings ■
 - d. CACOLE Conference ■
 - e. Call for Nominations: 2022 CAPG Award for Excellence in Police Governance ■
 - f. Delta Police Board 2021 Per Diem Report ■
 - g. Supporting the Mental Health of First Responders: BC First Responders' Mental Health Committee ■

F. FOLLOW UPS

1. Action Document ■
2. Business Arising Out of Minutes

G. REPORTS & PRIORITY ITEMS

1. City of Delta Temporary Purchasing Policy Amendment ■
2. Chief's Report
 - a. Police Week
 - b. Volunteer Appreciation Week
3. Community Safety & Well-Being Plan Key Performance Indicators (KPI) Report – 2022 Quarter 1 ■
4. Delta Police Department 2021 Annual Report ■
5. Workshop with Delta School District/Trustees ■

H. NEW BUSINESS

1. Items as requested by the Board

I. RESOLUTION TO TERMINATE THE MEETING

Next Meeting: May 18, 2022 9am
North Delta Centre for the Arts
11425 84th Avenue, Delta, BC

RG C.1

DELTA POLICE BOARD

Regular Meeting Minutes

Date 2022-03-16
Time 09:00 AM
Location Zoom

Minutes of the Regular Meeting held Wednesday March 16, 2022 at 9:00 a.m. via Zoom in Delta, British Columbia.

Present

Mayor George Harvie, Chair
Dr. Karen Hossack, Vice-Chair
Angela Kaiser
Dr. Karen Hossack
Lara Victoria
Annette Garm
Firth Bateman

Neil Dubord, Chief Constable
Michelle Davey, Deputy Chief Constable
Jassie Ram, Corporate Planning Manager
Volker Helmuth, Legal & Risk Management
Manager
Sharon Sparrow, Board Secretary

Regrets

Chief Ken Baird

A. Call Meeting to Order

Meeting called to order at 9:00 am
The Chair began the meeting with the indigenous land acknowledgement.

B. Adoption of Agenda

1. Adoption of the Regular Agenda of March 16, 2022

Item E.2b to be moved to in-camera due to contract negotiations.

MOVED / SECONDED

THAT the Delta Police Board approve the regular agenda of March 16, 2022, as amended.

CARRIED UNANIMOUSLY

C. APPROVAL OF MINUTES

1. Approval of the Minutes – February 16, 2022

MOVED / SECONDED

THAT the Delta Police Board adopt the minutes of February 16, 2022.

CARRIED UNANIMOUSLY

D. Delegations/presentations

1. Public Delegations - none

2. DPD District Community Police Offices – DPD District Liaison Officers

Chief Dubord introduced S/Sgt. Sandberg and Cst. Chapman. Cst. Chapman and S/Sgt. Sandberg presented on the programs operated at the District Liaison Offices in Tsawwassen, Ladner and North Delta and the value of the volunteers involved.

In response to Board inquiries it was noted that:

- Delta's volunteer program is supported at the Colleges and Universities which draws numerous applicants.
- The three communities are very diverse, drawing volunteers to work within their community.
- Demographics and age are taken into consideration in each of the DCPO's with duties for all volunteers.
- Ramping up on volunteer recruitment at all three locations.

Item D.2 received for information.

RG C.1

E. Consent Items

1. **Crime Statistics & Crime Maps February 2022**
2. **Correspondence**
 - a. Public Compliments
3. **For information**
 - a. Letter to AG David Eby from Mayor regarding Casino
 - b. Events Calendar

Items D.1 to D.3 received for information.

F. Follow ups

1. **Action Document**
2. **Business Arising Out of Minutes**

Items F.1 and F.2 received for information.

G. Reports

1. **Chief's Report**
 - a. **HealthIM Annual Report (2021)**

Chief Dubord gave an update on the HealthIM Report that is enclosed in the Regular Board Agenda Package. Chief Dubord noted that HealthIM has been integral in creating efficiencies by reducing the average hospital wait times, improving communication with partners, and providing better service to those experiencing mental health-related concerns.

In Response to Board inquiries it was noted that:

 - It is common at the hospitals that information sharing when moving patients is lacking, hard copies seem to be most successful.
 - HealthIM has created a print feature which prints at the hospital, consistent with BC Ambulance printing at the same location.
 - A survey found HealthIM reports submitted by DPD were not regularly utilized by the hospital due to hospital staff turnover and the culture. Hospital staff stated they would rather verbally speak to the Officer when they arrived at the hospital.
 - DPD's Community Safety Officers are assisting with the escorting to hospital which frees up Police Officers to attend other calls for service.
 - Pre HealthIM wait times were 125 minutes. After HealthIM wait times were as low as 90 minutes.
 - b. **B. BCPPS Compliance (Use of Force Training) Evaluation Results**

Training section report complete which is included in the Regular Board Agenda Package. Congratulations to the DPD training team and the great work they are doing maintaining and exceeding standards.
 - c. **Class 165 Graduation from Justice Institute**

Congratulations to Class 165 on their graduation from Justice Institute on March 11th. Two of DPD's recruits won two of the four awards for Class 165.

 - Cst. Taylor Hammond – Chief Constable Award (top cop award) for the JI Class
 - Cst. Amanda Jackson – Top Academic Award for the JI Class
2. **Police Stops Annual Report (2021)**

Report included in Board Regular Agenda Package.

Items G 1 and G.2 received for information.

H. New Business

Chair brought attention to a Vancouver Sun article on the opioid crisis. *Peter McKnight: What we're doing to stem the tide of drug toxicity deaths clearly isn't working"*

I. Resolution to Terminate the Meeting

RG C.1

MOVED / SECONDED

THAT this meeting now terminate.

CARRIED UNANIMOUSLY

Meeting Terminated at 9:35am

Next Meeting: April 21, 2022 at 09:00 am

<hr/> Mayor George V. Harvie Board Chair <hr/> Date	<hr/> Sharon Sparrow Recording Secretary <hr/> Date
--	--



Res B&E
RG E.1

1

Bus B&E

0

Other B&E

0

Theft of Auto

0

Theft from Auto

6

Recovered Stolen

0

Assault

4

Sex Assault

2

Robbery

1

Bike Theft

0

Mail Theft

1

2022-03-01



15

2022-03-31



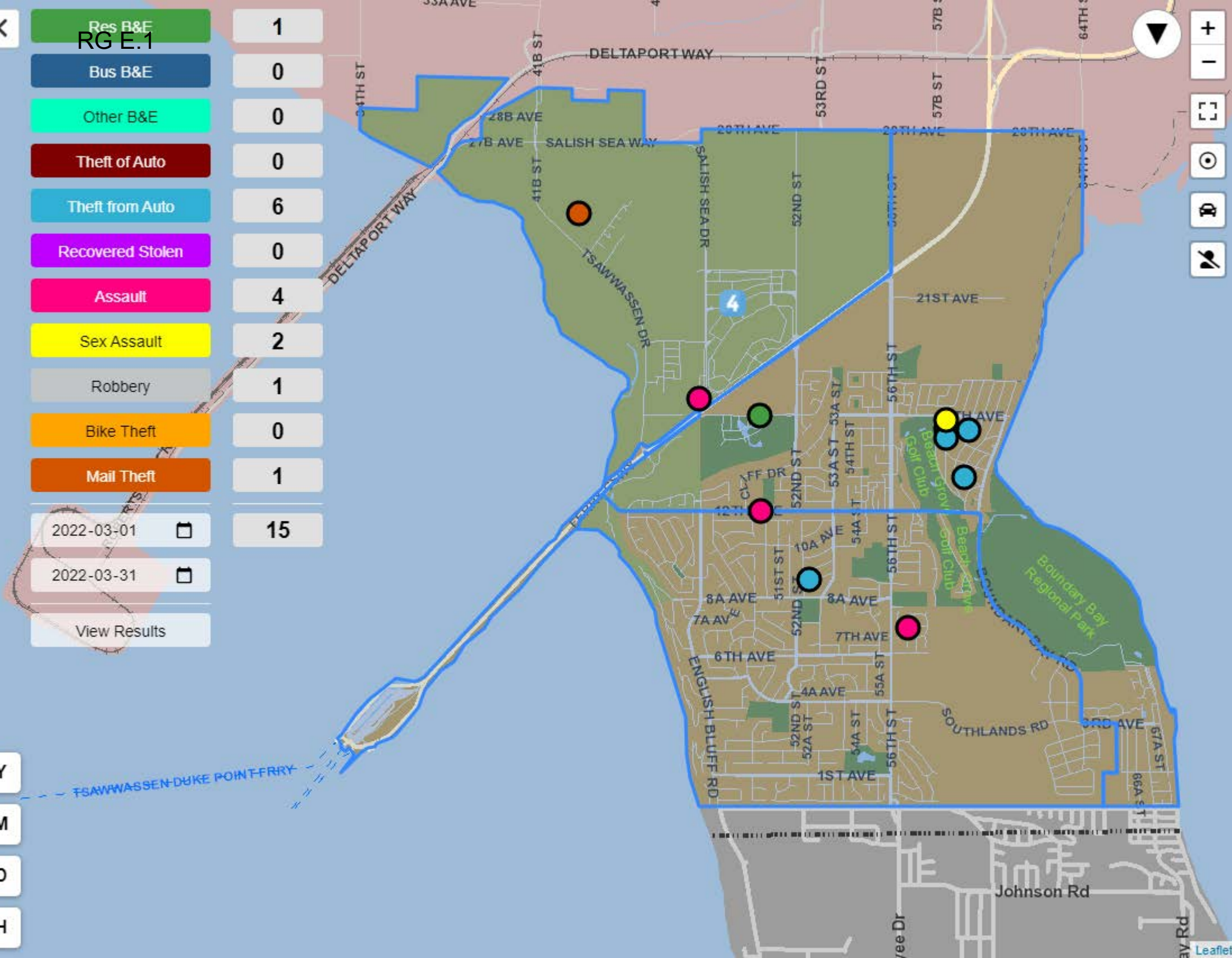
View Results

Y

M

D

H





RG E.1

- Bus B&E
- Other B&E
- Theft of Auto
- Theft from Auto
- Recovered Stolen
- Assault
- Sex Assault
- Robbery
- Bike Theft
- Mail Theft

- 2
- 0
- 0
- 1
- 10
- 0
- 17
- 2
- 0
- 3
- 0

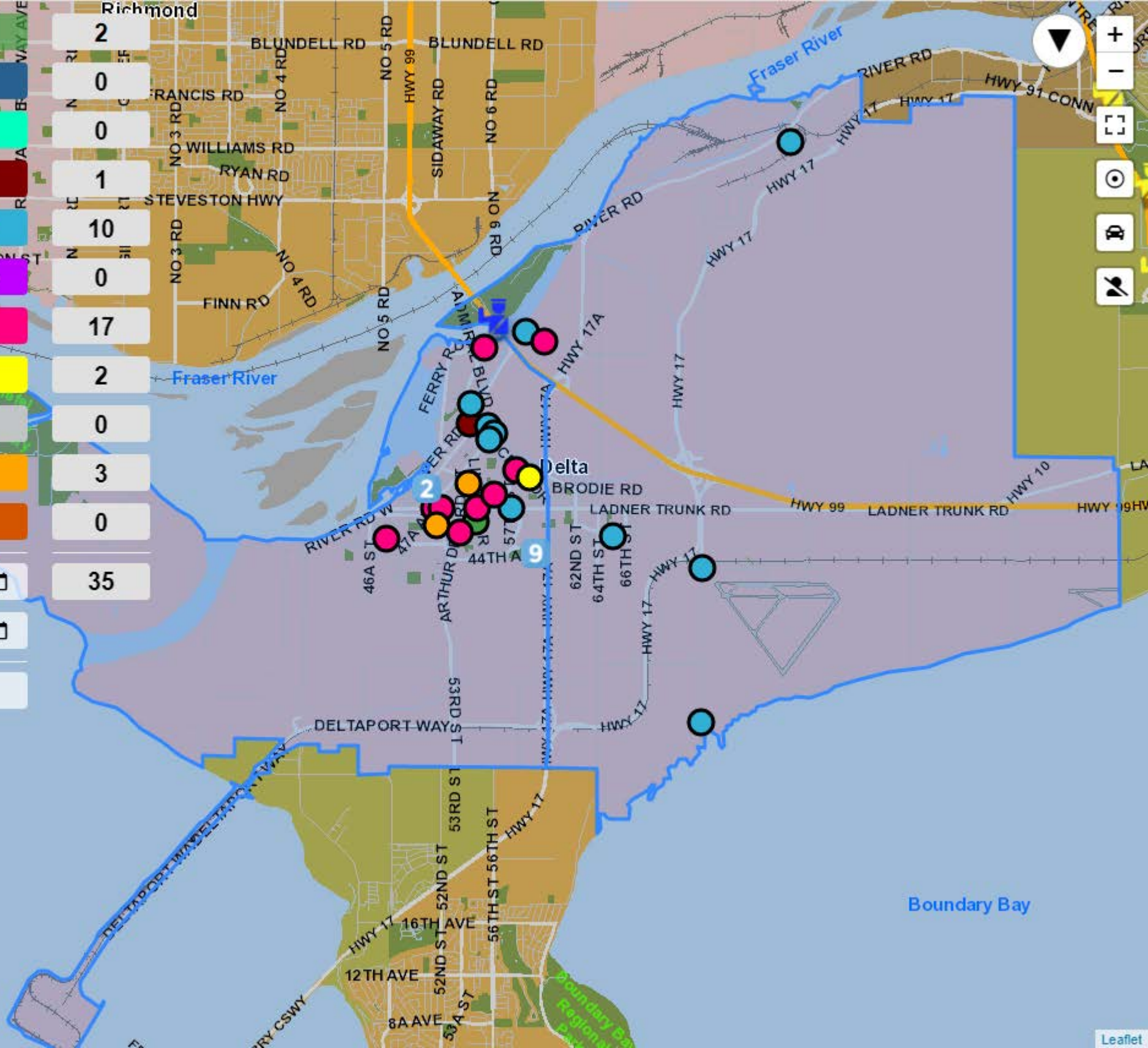
2022-03-01 ☐

2022-03-31 ☐

View Results

35

Y
M
D
H





Res B&E
RG E.1

1

Bus B&E

3

Other B&E

4

Theft of Auto

3

Theft from Auto

14

Recovered Stolen

1

Assault

15

Sex Assault

0

Robbery

0

Bike Theft

0

Mail Theft

2

2022-03-01



43

2022-03-31



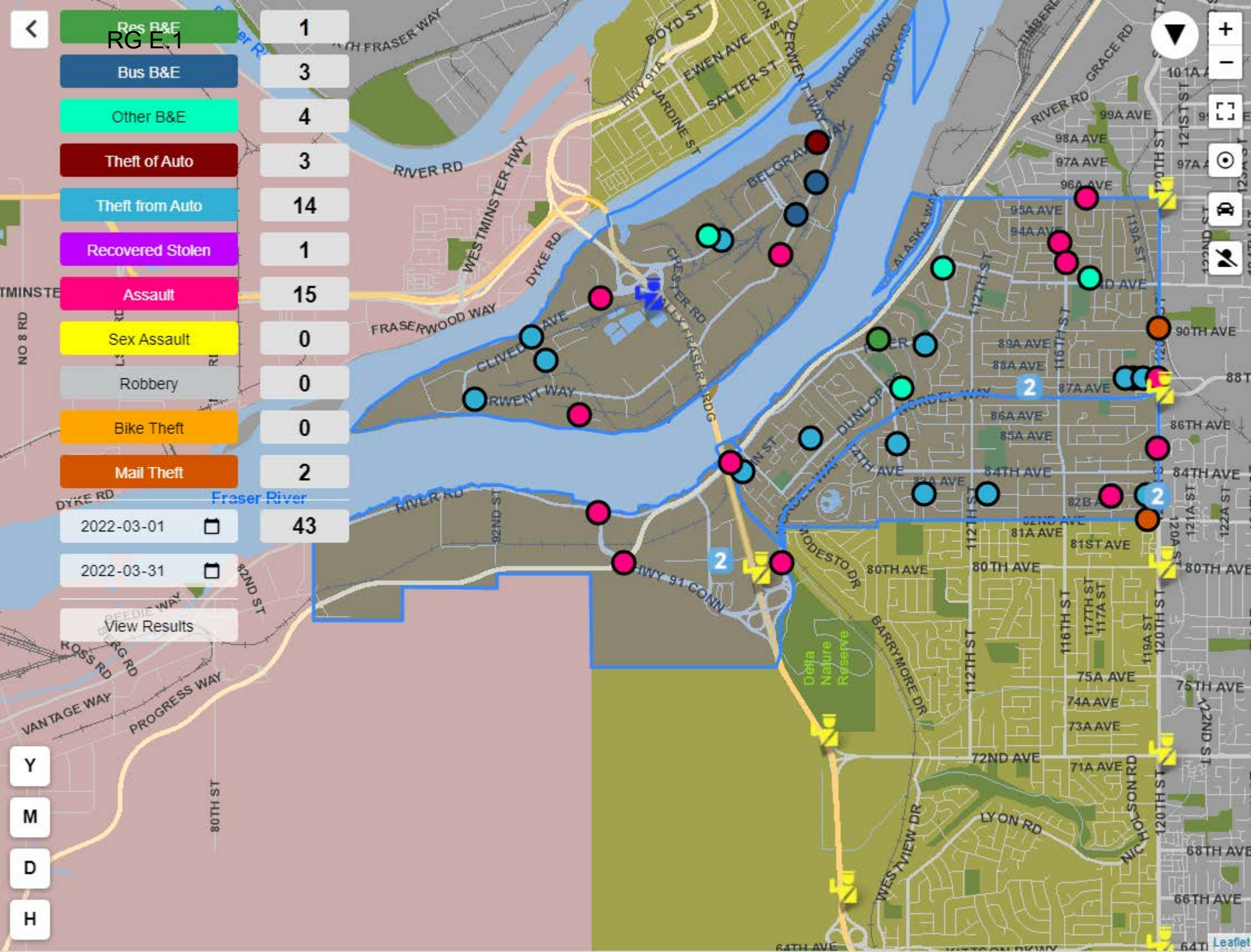
View Results

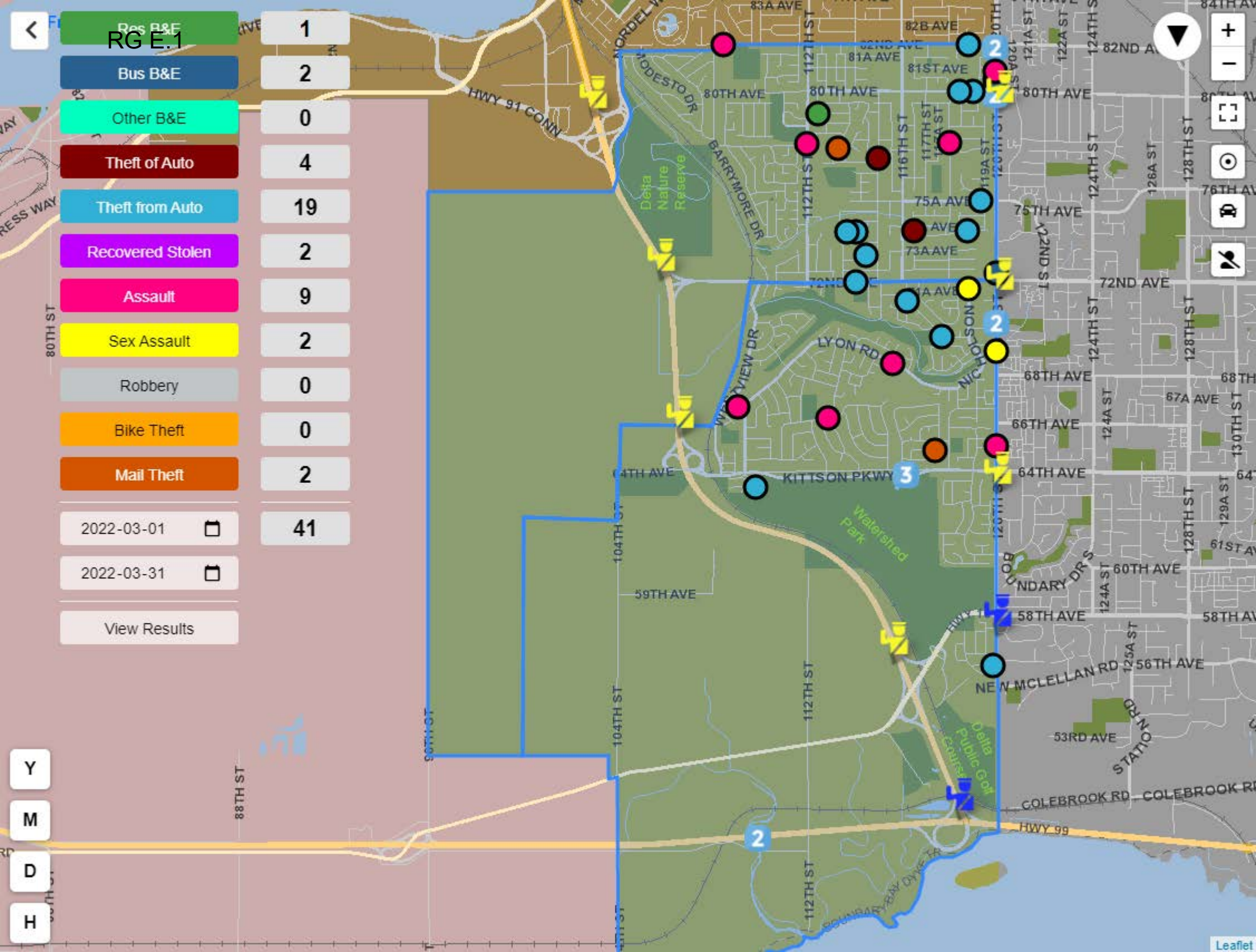
Y

M

D

H







Res B&E
RG E.1

Bus B&E

Other B&E

Theft of Auto

Theft from Auto

Recovered Stolen

Assault

Sex Assault

Robbery

Bike Theft

Mail Theft

2022-03-01

2022-03-31

View Results

Y

M

D

H

5

5

4

9

50

4

46

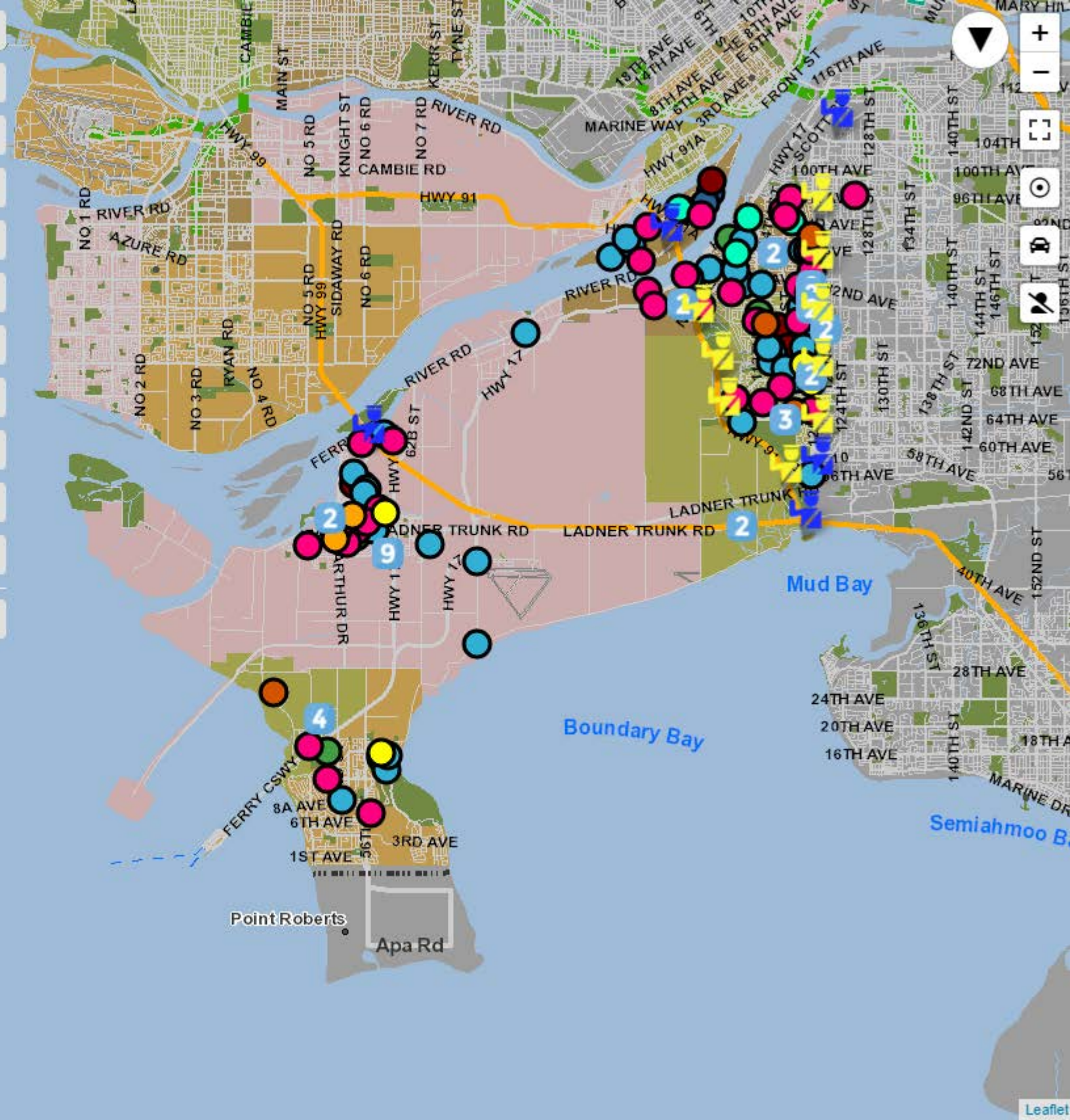
8

1

3

5

140



Leaflet

**Compliments for the DPD Team
from the Public**

No Call too Small

The various pieces of correspondence highlighted in this package have been received either by e-mail to the DPD or through DPD Social Media Channels.

From: webmaster@deltapolice.ca [<mailto:webmaster@deltapolice.ca>]

Sent: March 17, 2022 10:16 PM

To: Office of the Chief Constable <officechiefconstable@deltapolice.ca>

Subject: New Message

Your Name

[REDACTED]

Your Email

[REDACTED]

Recipient

Chief's Office

Subject

Gratitude and Appreciation re Visit of Sargeant Randhawa

Message

Dear Chief:

We were pleasantly surprised to receive a visit by Sargeant Randhawa today. He told us that he wanted to make sure that we were safe after we received that scammed, threatening letter. He explained to us, seniors, how to spot scams and what to do to protect us from being scammed. We would like to thank you for sending Sargeant Randhawa, who we found caring, sympathetic and empathetic. It makes us feel good to know that we have Delta police officers who take their responsibilities seriously and who are willing and able to protect and care for senior members of the community like us. Thank you and may God bless Sargeant Randhawa and you.



CHAIR OF THE POLICE BOARD

FROM THE DESK OF MAYOR GEORGE V. HARVIE

March 25, 2022

Wayne Rideout
Assistant Deputy Minister (ADM) and
Director of Police Services
Policing and Security Branch
PO Box 9285 Stn Prov Govt
Victoria, BC V8W 9J7

Dear Assistant Deputy Minister,

I write in response to your correspondence dated February 22, 2022, to BC Police Chiefs announcing the Province will be providing funding to police departments to purchase replacement naloxone kits. This correspondence was recently shared with the Delta Police Board.

On behalf of the Delta Police Board, I extend my sincere gratitude to the Province for continuing this essential funding. The funding will support the Delta Police Department to equip our officers with naloxone, helping to save lives and contribute to harm reduction efforts.

Naloxone has served as an effective and essential tool for our officers during the course of their duties, especially during a time where the opioid overdose crisis has been declared a public health emergency.

Sincerely,

A handwritten signature in blue ink that reads "George V. Harvie". The signature is stylized and includes a horizontal line underneath the name.

Mayor George V. Harvie
Chair, Delta Police Board

CC: Delta Police Board



BRITISH
COLUMBIA

VIA EMAIL

Ref. 628775

April 1, 2022

His Worship George V. Harvie
Mayor of the City of Delta
4500 Clarence Taylor Crescent
Delta BC V4K 3E2
Email: mayorharvie@delta.ca

Dear Mayor Harvie:

Thank you for your letter of February 23, 2022, concerning the Gateway Casinos and Entertainment Limited Project in Delta BC.

The Gaming Policy and Enforcement Branch's (GPEB) Corporate Registration Unit registers gambling-related businesses and their senior executive personnel involved in the gambling industry in BC to ensure suitability and integrity. Registration terms for companies and their senior executives are up to five years. Gateway Casinos Entertainment Ltd. holds a current and active registration for the term of December 29, 2021 - September 30, 2025. All Corporate Registrants are listed online at: www.gaming.gov.bc.ca/gaming/report/RegistryReports.do#

The Province has addressed almost 80 per cent of the recommendations (38 of 48) from Dr. Peter German's report, *Dirty Money*. The remaining recommendations will be addressed through legislative changes, anticipated to go forward in fall 2022. To support these changes, the government has undertaken a thorough review of the provincial *Gaming Control Act* (the Act) with the intent of clarifying and strengthening the role of the provincial gambling regulator and modernizing the Act. Proposed amendments to the Act will transition GPEB to the new Independent Gambling Control Office (IGCO) and will transform how IGCO regulates gambling in BC by establishing a more flexible regulatory model that can adapt as advancing technology transforms the sector.

Additionally, the Provincial Government intends to consider recommendations from the Commission of Inquiry into Money Laundering in British Columbia (Cullen Commission), led by Commissioner Austin Cullen, prior to making substantial legislative change. The Cullen Commission's final report is due May 20, 2022.

.../2

His Worship George V. Harvie
Page 2

Thank you again for taking the time to write.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Farnworth". The signature is stylized with a large, looped initial "M" and a trailing flourish.

Mike Farnworth
Minister of Public Safety and Solicitor General
and Deputy Premier

March 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16 Police Board Meeting PSB EOC	17 CAPG Webinar Churn at the Top	18	19
20	21	22 HR Committee Meeting	23 Finance & Risk Management Committee Meeting	24	25	26
27	28	29 Governance Committee Meeting	30	31	1	2
3	4	Notes				

April 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15 Good Friday Stat	16
17	18 Easter Monday	19	20	21 Police Board Council Chambers CAPG Webinar - Learning	22	23
24	25	26 Youth Leadership Conference ND Rec 9-3	27	28	29	30
1	2	Notes				

May 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12 Police Day Tswn Mills	13	14
15	16	17	18 Police Board Meeting - ND Arts Centre 9am-1pm	19 Webinar-CAPG Research Roundtable	20	21
22	23 Victoria Day STAT	24	25	26 BCAPB AGM & 2022 Conference Civic Hotel Surrey	27 BCAPB AGM & 2022 Conference Civic Hotel Surrey	28
29	30	31	1	2	3	4
5	6	Notes				

June 2022

SUMMER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 Reserve Swearing in Ceremony - 1900hrs Council Chambers	2	3	4
5	6	7	8	9	10	11
12	13	14 CAPG Weginar- Predictive Policing & Charter Issues	15	16	17	18
19	20	21	22 Police Board Meeting Council Chambers	23	24	25
26	27	28 HR Committee MTG Gov Committee Mtg	29 Finance & Risk Management Committee Meeting	30	1	2
3	4	Notes				

July 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1 Canada Day STAT	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21 CAPG Webinar Update on body worn cameras	22	23
24	25	26	27	28	29	30
31	1	Notes				

August 2022

SUMMER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 BC Day Stat	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16 CAPG Webinar - Lessons learned from a Pandemic	17	18	19	20
21	22	23	24 Finance & Risk Management Committee Meeting	25	26	27
28	29	30	31	1	2	3
4	5	Notes				

2022 DELTA POLICE BOARD SCHEDULE OF MEETINGS

January 2022							February 2022							March 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28						27	28	29	30	31		
30	31																			

April 2022							May 2022							June 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2											1	2	3	4
3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11
10	11	12	13	14	15	16	8	9	10	11	12	13	14	12	13	14	15	16	17	18
17	18	19	20	21	22	23	15	16	17	18	19	20	21	19	20	21	22	23	24	25
24	25	26	27	28	29	30	22	23	24	25	26	27	28	26	27	28	29	30		
							29	30	31											

July 2022							August 2022							September 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2		1	2	3	4	5	6					1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	
31																				

October 2022							November 2022							December 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

Board Meeting 9:00 am ND Arts Centre	Board Mtg 9:00am PSB EOC	Board Meeting 9:00am Council Chambers	F&RM Comm 9:00 am	HR Comm 8:00 am	Governan ce Comm 9:00 am	BCAPB AGM	CAPG Conferen ce Saskatoo n	Public Holiday
---	-----------------------------------	--	-------------------------	-----------------------	--------------------------------	--------------	--------------------------------------	-------------------



CACOLE 2022: The Changing Face of Civilian Oversight

May 16-18, 2022

Hotel Grand Pacific, Victoria, BC

How can civilian oversight use this moment in history as a catalyst for needed change and be responsive to community needs?

The 2022 CACOLE Conference will highlight the unique challenges since the beginning of the pandemic and discuss strategies to address the increased public expectations of police and the ability of police services to rise to the challenge of change.

Who should attend?

- *Civilian police oversight agencies*
- *police professional standards*
- *police unions*
- *defense lawyers*
- *law students*
- *media*
- *government officials responsible for policing*
- *community agencies*

Why Attend?

Community trust in policing is at the core of what we do. As our communities change and public expectation around the delivery of policing services evolves, we need to adapt. Demographic shifts, increasing socio-economic pressures, legislative changes to Police Acts, rapidly advancing technology and media influence create additional complexities for the world of civilian oversight.

The 2022 conference will continue the discussion from the [2021 virtual CACOLE conference](#) and focus on solutions and best practices to move forward. This year, participants in the 2022 event will have the option of attending either virtually or in person.

Attendees will:

- *hear from leading subject matters experts*
- *interact with panellists during Q & A sessions*
- *learn and contribute to the advancement of police oversight in Canada*
- *network & build relationships with others involved in civilian oversight of police*

Join us May 16-18, 2022, in Victoria, BC or online. Click [here](#) to register.

Please direct any questions to cacole.executivedirector@gmail.com

2022 Panels:

OVERSIGHT AND RECONCILIATION - *How civilian oversight agencies move towards solutions and best practices.*

IMPROVING OPERATIONS - *How police oversight agencies improve operations to better serve the public and police services, while meeting respective legislative mandates.*

SYSTEMIC RACISM & DISCRIMINATION - *Recognize and understand the nature and impact of systemic racism and discrimination in law enforcement and oversight agencies, while applying the most effective frameworks for equity.*

MENTAL HEALTH RESPONSE - *Highlight best practices for mental health crisis response, a discussion on emerging strategies for the response to people in crisis.*

HOT TOPICS: *This panel will bring together representatives from all stakeholders once again to discuss and debate issues of interest. A moderated discussion encouraging potential consensus or agreements on future practice. Topics include innovative approaches to addressing, use of video, public engagement.*

KEYNOTE SPEAKER – *to be announced*

2022 Panels:

LEGAL UPDATE – Updates in case law, hearing decisions, and revised provincial police acts.

OVERSIGHT AND RECONCILIATION - How civilian oversight agencies move towards solutions and best practices.

IMPROVING OPERATIONS - How police oversight agencies improve operations to better serve the public and police services, while meeting respective legislative mandates.

SYSTEMIC RACISM & DISCRIMINATION - Recognize and understand the nature and impact of systemic racism and discrimination in law enforcement and oversight agencies, while applying the most effective frameworks for equity.

MENTAL HEALTH RESPONSE - Highlight best practices for mental health crisis response.

KEYNOTE SPEAKER – to be confirmed



Hotel Grand Pacific - 463 Belleville Street, Victoria, BC | [hotelgrandpacific.com](https://www.hotelgrandpacific.com)

We have secured a very special rate for in-person conference attendees - held over from 2020 - with the location and amenities this hotel has to offer, your conference experience will be enhanced by staying on-site*.

Reservations can be made for the **excellent rate of \$199** (plus taxes) per night using the booking code **MAY2022CACOLE**. BOOK BY April 15, 2022 for the rate of \$199/night.

Book your stay at 1.800.663.7550 or contact the reservations team at reserve@hotelgrandpacific.com

*May is lovely in Victoria! Extend your stay up to three days before or after the conference at the same rate when you book!

Date and time

Mon, 16 May 2022, 8:00 AM –
Wed, 18 May 2022, 2:00 PM PDT

Location

CACOLE 2022 Conference

Mon, May 16, 2022 8:00 AM - Wed, May 18, 2022 2:00 PM PDT

In Person Conference - Early Bird

CA\$1,003.59 incl. CA\$55.80 Fee / incl. CA\$47.79 GST

Sales end on Apr 15, 2022

0 ▼

In Person Conference - Student

Sales start on Apr 16, 2022

CA\$418.79 incl. CA\$23.85 Fee / incl. CA\$19.94 GST

Proof of enrollment must be emailed to cacole.executivedirector@gmail.com prior to conference attendance.

In Person Conference

Sales start on Apr 16, 2022

CA\$1,114.98 incl. CA\$61.89 Fee / incl. CA\$53.09 GST

Virtual Conference - Early Bird

CA\$279.54 incl. CA\$16.23 Fee / incl. CA\$13.31 GST

Sales end on Apr 15, 2022

0 ▼

Virtual Conference

Sales start on Apr 16, 2022

CA\$329.68 incl. CA\$18.98 Fee / incl. CA\$15.70 GST



CALL FOR NOMINATIONS: 2022 CAPG Award for Excellence in Police Governance - Deadline for submissions: June 1, 2022

Introduced in 2013 by the Canadian Association of Police Governance (CAPG), the CAPG Award for Excellence in Police Governance recognizes and highlights an individual for their significant contributions, commitment and leadership towards the enhancement of civilian police governance in Canada.

Nominations for the Excellence in Police Governance Award can be submitted by CAPG members in good standing, including members of the Board of Directors, Committees and Working Groups.

This year, the award has been extended to include the following Categories of Excellence:

1. **Staff Award** - An individual employed by a police governance body that has devoted their time and efforts to move the mark in police governance
2. **Director Award** - Past or present director of a police governance board, commission, or advisory committee that has devoted their time and efforts to move the mark in police governance
3. **Partnership & Leadership Award** - An individual or organization that has provided its time or services to CAPG or to the enhancement of civilian police governance in Canada

Criteria

The nominee should demonstrate some or all of the following:

- A passion for the enhancement of police governance
- Consistent effort to work proactively to improve police governance and bring change that will enhance public safety
- Exemplary collaborative leadership
- Shares insights and educates/mentors others on the principles of good governance
- Fosters meaningful relationships based on inclusion, diversity, and representation of views among stakeholders (community, police, government)
- Consistently challenges, inspires or motivates others to work together

- Shows a high level of integrity and ethical standards
- Values tradition, while encouraging innovation and the courage to pursue a vision for a better future

Nominees must not have received a CAPG award previously, and they cannot be serving as a current CAPG director.

Nomination Requirements

Nominators must be CAPG members currently in good standing, committee members or Board members and must provide the following:

- Completed award nomination form.
- A brief statement citing the accomplishments that make the nominee deserving of this award.
 - Nominations should be specific about the achievements for which the award is proposed. A concise summary of the nominee's achievements is most helpful.
 - Accomplishments should be linked to work specific to police governance and the category for which they are being nominated.
- The nomination must be endorsed by at least one letter of support, including one from the board/commission chair or organizational equivalent.

Only complete nominations will be considered.

Recognition:

- Recipient(s) may be recognized at the CAPG Annual Meeting and/or Conference, on our website and social media platforms.
- Recipient(s) and nominating organizations will be notified in advance.

All nominations must be received by 5:00 pm ET on June 1, 2022

**Please submit either by fax or email to:
Jennifer Malloy, Executive Director, CAPG
Email: jmalloy@capg.ca
Fax: 613-344-2385**

DELTA POLICE BOARD BOARD MEMORANDUM



DATE 2022-03-24	
SUBMITTED BY Angela Kaiser Chair, Finance and Risk Management Committee	
SUBJECT Delta Police Board 2021 Per Diem Report	
ACTION <input checked="" type="checkbox"/> For information <input type="checkbox"/> For approval	MEETING <input checked="" type="checkbox"/> Open <input type="checkbox"/> Private <input type="checkbox"/> Committee
RECOMMENDATION <input checked="" type="checkbox"/> For information	

Members of the Delta Police Board, other than the Mayor as the Chair, are entitled to receive a meeting¹ per diem as per the Board policy. The per diem is not paid to compensate a Board member for actual hours worked. Rather, it is in the nature of an honorarium or stipend designed to express appreciation for contributed hours and to cover out-of-pocket and incidental expenses incurred by the member in the course of carrying out their Board duties.

In 2021, Board members were paid \$273 for each meeting (\$543 for those meetings that last for more than four hours) and \$150 for each Canadian Association of Police Governance or BC Association of Police Board meeting as a designated representative of the Board.

Per diem rates are reviewed in January each year, ensuring that they are equivalent to the Vancouver Police Board. Per diem payments are taxable and Board members receive a T4 each calendar year.

In 2021, total payments made to Board members were as follows:

Baird, Ken	\$0 ²
Bateman, Firth	\$11,678
Buxton, Peter (term ended June 30, 2021)	\$4,415
Garm, Annette	\$9,720
Harvie, George V.	\$0
Hossack, Karen	\$8,378
Kaiser, Angela	\$11,739
Sahota, Gurleen S.	\$9,097
Victoria, Lara (<i>appointed June 30, 2021</i>)	\$2,821

¹ Includes meetings with City Council, BC Association of Police Boards, Canadian Association of Police Governance, strategic planning, other committee and special meetings

² Chief Baird did not attend meetings in 2021

DELTA POLICE DEPARTMENT BOARD MEMORANDUM



DATE 2022-04-08	
SUBMITTED BY Neil Dubord, OOM, AdeC Chief Constable	
SUBJECT Supporting the Mental Health of First Responders: BC First Responders' Mental Health Committee	
ACTION <input checked="" type="checkbox"/> For information <input type="checkbox"/> For action	MEETING <input checked="" type="checkbox"/> Open <input type="checkbox"/> Private <input type="checkbox"/> Committee

The BC First Responders' Mental Health Committee is a multi-agency committee that was formed in December 2015 with the goal to actively promote mental health and provide leadership and best practices guidance (resources, education, and training) to first responders, and their communities, management and families.

The committee recognizes that first responders are often at a higher risk of mental health injuries due to the very nature of their professions that exposes them to traumas and stressors unlike those seen in most other occupations. Recognizing the impact of the profession on police officers' mental health, the DPD has various mental health focused initiatives in place and also contributes to the BC First Responders' Mental Health Committee. Both Deputy Chief Davey and I have had the opportunity to speak at the annual conference.

I had the opportunity to attend and speak at the 2019 BC First Responders' Mental Health Committee Conference, which has since been postponed due to the pandemic. The presentation spoke to the leader's role in supporting and promoting the mental health and well-being of our teams, along with reducing stigma around mental health. The presentation can be found by clicking on the photo to the right.

In 2021, Deputy Chief Davey was given the opportunity to participate in *A Deeper Dive Series*, organized by the BC First Responders' Mental Health Committee, and spoke about promoting mental health through diversity and inclusion. DC Davey's presentation can be found [here](#).

The Delta Police remain at the forefront of police departments who actively promote mental health to the first responder community.



DELTA POLICE BOARD REGULAR ACTION DOCUMENT



Blue	On hold – (action may or may not have been taken)
Gray	Complete (will be removed after one circulation)
Green	In progress

ACTION ITEM	Meeting Date	Assigned to	Status
H.1 New Business Staff to distribute Peter McKnight's article re: opioid crisis to the Board.	March 16	Staff	Complete

DELTA POLICE DEPARTMENT BOARD MEMORANDUM



DATE 2022-04-06	
SUBMITTED BY Hilary Madore Finance Manager	
SUBJECT City of Delta Temporary Purchasing Policy Amendment	
ACTION <input checked="" type="checkbox"/> For information <input type="checkbox"/> For action [specify]	MEETING <input checked="" type="checkbox"/> Open <input type="checkbox"/> Private <input type="checkbox"/> Committee (Name)

On February 14, 2022, Delta Council approved the following recommendations in a report to Council titled "Temporary Purchasing Policy Amendment" (Attachment A):

- A. THAT the City Manager and Director of Finance be temporarily authorized to approve award of contracts up to \$300,000 if the expenditure is in the Council approved Financial Plan and standard procurement processes are followed, such temporary period ending on December 31, 2022.
- B. THAT the City Manager and Director of Finance provide Council with regular reports detailing the contracts approved under this authority.
- C. THAT Council review the approval authority at the end of the temporary period ending December 31, 2022.

Prior to this amendment, contract awards over \$50,000 have required approval by Delta Council. The City's stated purpose of the amendment is to streamline its procurement process and ensure best value during an extended period of global supply constraints and labour shortages.

The DPD's own Policy AD12 - *Procurement of Goods & Services* requires the Chief Constable to obtain Board approval for expenditures over \$50,000 for goods and services, and to report such expenditures to City Council in order to obtain approval for the City to award the contract.

DPD Policy AD12 continues to require the Chief Constable to seek Board approval for expenditures over \$50,000; but, as a result of the City's policy change, such expenditures (and up to \$300,000) no longer require reporting to Council to obtain approval for the awarding of the contract. To have the contract awarded, it will now only be necessary to report the approved expenditure to the City's Director of Finance.

ATTACHMENT

- A. City of Delta – Council Report – Temporary Purchasing Policy Amendment



City of Delta
COUNCIL REPORT
Regular Meeting

To: **Mayor and Council**

From: **Finance Department**

Date: **February 02, 2022**

Temporary Purchasing Policy Amendment

The following report has been reviewed and endorsed by the City Manager.

▪ **RECOMMENDATIONS:**

- A. THAT the City Manager and Director of Finance be temporarily authorized to approve award of contracts up to \$300,000 if the expenditure is in the Council-approved Financial Plan and standard procurement processes are followed, such temporary period ending on December 31, 2022.
- B. THAT the City Manager and Director of Finance provide Council with regular reports detailing the contracts approved under this authority.
- C. THAT Council review the approval authority at the end of the temporary period ending December 31, 2022.

▪ **PURPOSE:**

The purpose of this report is to streamline the City's procurement process to ensure best value during an extended period of global supply constraints and labour shortages.

Council approval is being sought for the City Manager and Director of Finance to approve award of contracts up to \$300,000 where funds are already allocated in the financial plan and where appropriate procurement processes have been followed. This temporary authority would be in place for the remainder of 2022, with regular procurement reports provided to Council detailing the contracts that were approved under this authority. After approval of the award by the Director of Finance and the City Manager, contract documents will be signed by two of: the Director of Finance, City Manager, responsible Department Head.

▪ **BACKGROUND:**

The COVID-19 pandemic has caused unprecedented health, social and economic impacts around the world. While many areas of the City have been able to resume operations, the market for supply of goods and services remains globally constrained.

Delta Council has moved quickly throughout the pandemic to adapt the City's operations and procedures and successfully navigate the many challenges experienced

by the community. Given the supply chain challenges and significant change in competitive environment, at its February 7, 2022 Executive Meeting, Council directed a review of the purchasing policy be undertaken to ensure that the process remains successful in the current environment.

The existing purchasing policy, established in 2006, requires that contract awards over \$50,000 be approved by Council prior to award. Because of the time required for internal approvals and posting of agendas, the Council approval process often results in a four week delay between the close of the procurement process and award of the contract.

Council Policy:

The existing purchasing policy requires that contract awards over \$50,000 be approved by Council prior to award.

▪ DISCUSSION:

In the current supply constrained environment, there is an advantage to streamlining the process to ensure that contracts are awarded as soon as possible after a competition. Suppliers are finding that materials and labour costs can now change materially between the bid process and ultimate award of a contract and are less willing to hold prices. Bidders may be legally obligated to supply regardless of the price changes, but the City generally has little recourse should they fail to do so at the original bid price. Staff are also finding that material lead times are already extended due to plant closures and shipping challenges and that a few weeks reduction in time to award a contract would be valuable in terms of timing a project to the seasonal construction window.

The City of Delta requires Council approval to award a contract at a much lower level than other lower mainland municipalities. There is an opportunity to reduce the time to award a contract in Delta by aligning to processes that work well in other cities. Attachment A provides information on the procurement policy approval levels in several other lower mainland municipalities.

In 2021 under the existing policy Council approved approximately 110 contract awards. Under the recommended change, Council would have approved 25. This represents a significant streamlining of the process.

Governance

There are a number of controls in place to ensure the City's procurement process is properly governed and outcomes will continue to represent best value to the City. These include:

- When the City issues a bid invitation, it is obligated to act in good faith and comply with the procurement process set out in the documents. This includes the obligation to treat bidders uniformly, fairly and equally, without the application of hidden preferences, undisclosed bid evaluation criteria or conduct that gives one bidder an unfair competitive advantage over others.

- Procurements are only initiated when funding is available for the purpose as specified in the Council-approved Financial Plan.
- The procurement policy requires that contracts be competitively bid, with limited exception.
- Council approval would still be required if the recommended award exceeds the Council-approved Financial Plan or in the event of a departure from standard procurement processes.
- A regular report on procurement activities approved using this temporary authority would be provided to Council.

Implications:

COVID-19 Implications – This change in policy will allow Delta to be more responsive to supply chain challenges and better positioned for success in a very challenging market environment.

Financial Implications – None

CONCLUSION:

It is recommended that Council temporarily provide greater authority to the City Manager and Director of Finance to approve contract awards as outlined herein.



Melanie Kerr, CPA, CA
Director of Finance

Department submission prepared by: Melanie Kerr
MK/ss/kf

ATTACHMENT:

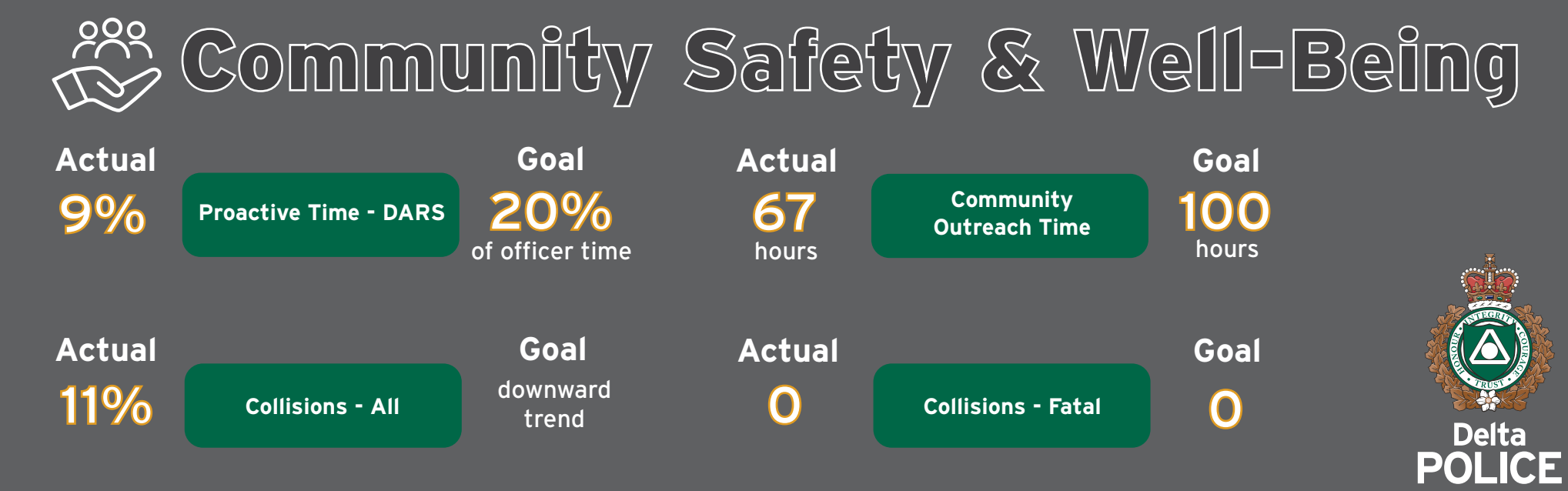
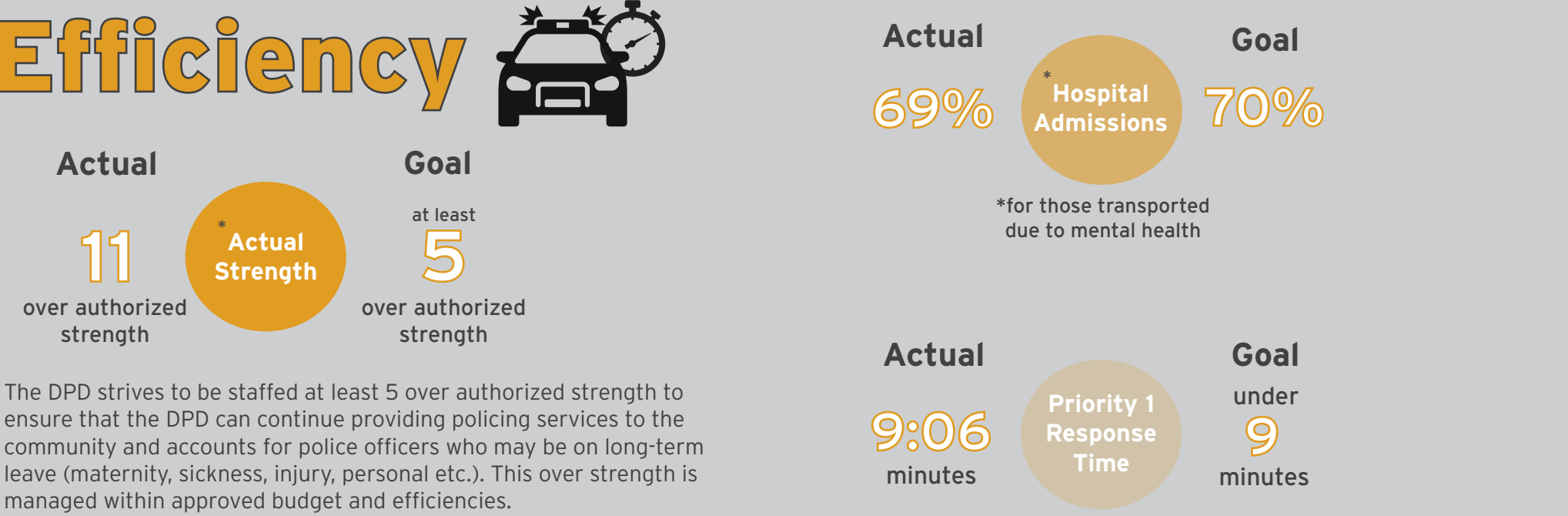
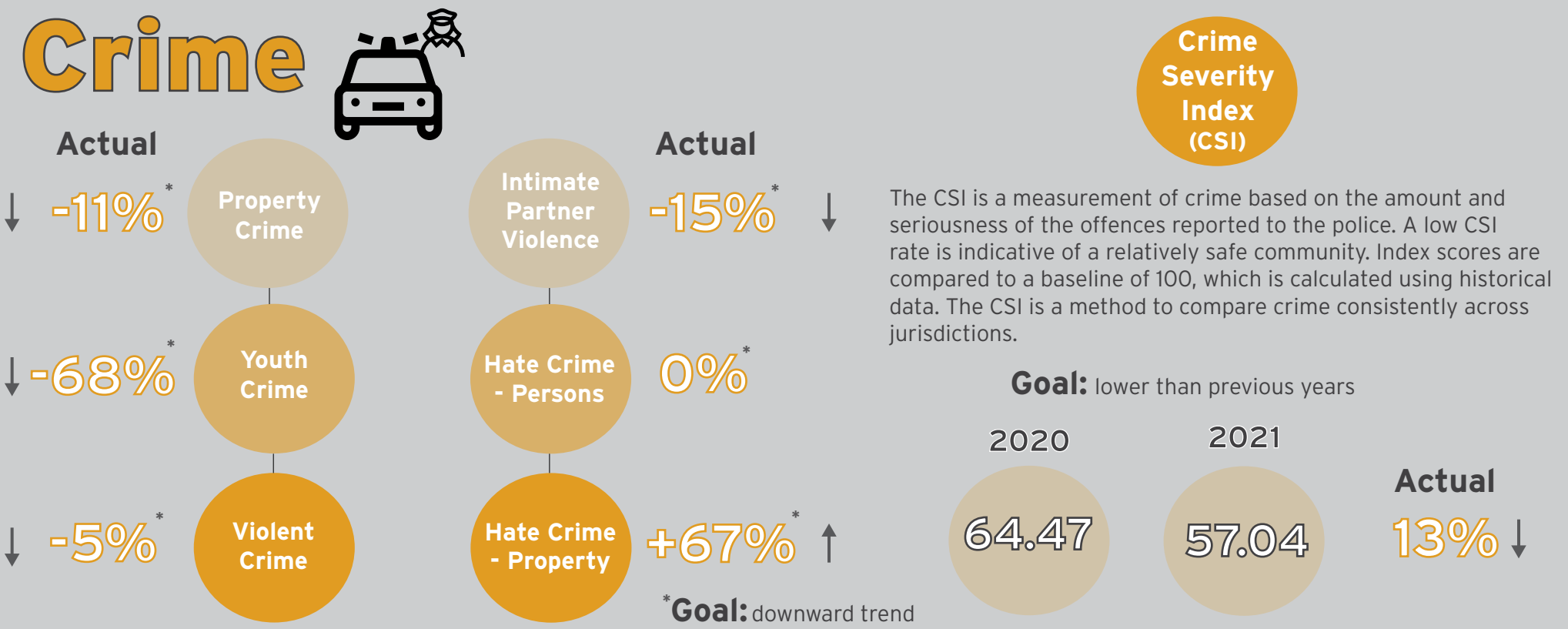
A. Council Approval Policy by Local Government Agency

Local Government Agency	Council Approval policy
Burnaby	Required on expenditures greater than \$1 million
Coquitlam	Not required if expenditure in approved financial plan
District of North Vancouver	Not required if expenditure in approved financial plan
New Westminster	Not required if expenditure in approved financial plan
Port Coquitlam	Not required if expenditure in approved financial plan
Port Moody	Not required if expenditure in approved financial plan
Richmond	Not required on construction contracts if expenditure in approved financial plan. Required on non-construction expenditures greater than \$500K
Surrey	Required on expenditures greater than \$500K
Township of Langley	Not required if expenditure in approved financial plan
West Vancouver	Not required if expenditure in approved financial plan

RG G 4

Community Safety & Well-Being Plan

KEY PERFORMANCE INDICATORS (KPIs)
2022 - QUARTER 1

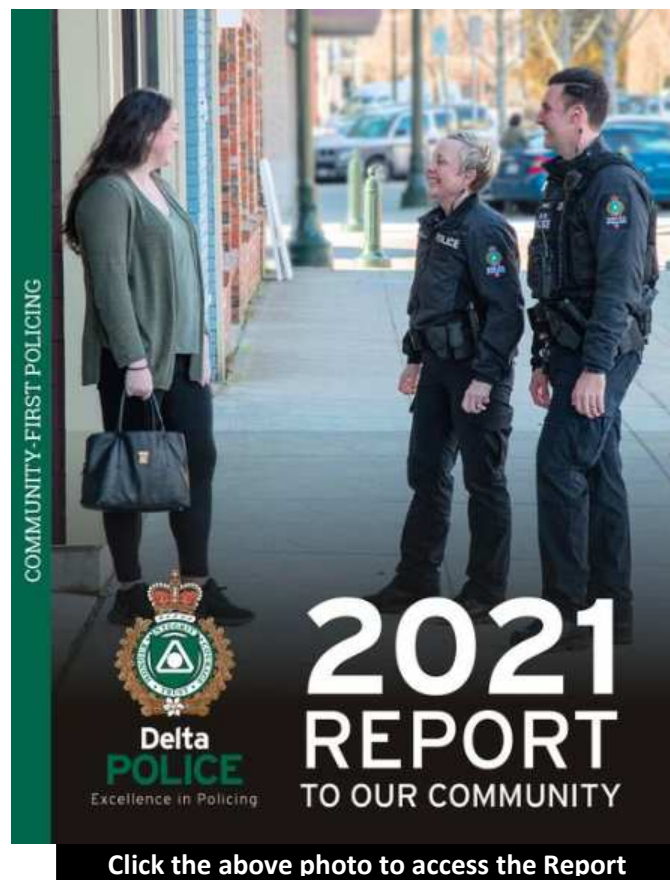


DELTA POLICE DEPARTMENT BOARD MEMORANDUM



DATE 2022-04-08	
SUBMITTED BY Neil Dubord, OOM, AdeC Chief Constable	
SUBJECT DPD 2021 Annual Report	
ACTION <input checked="" type="checkbox"/> For information <input type="checkbox"/> For action	MEETING <input checked="" type="checkbox"/> Open <input type="checkbox"/> Private <input type="checkbox"/> Committee

Communication with our community is a priority of the Delta Police Department (DPD). The DPD's Annual Report (Report) is a significant element in the diverse scope of communication initiatives to keep the community informed.



The Report to community highlights the DPD's performance, community engagement initiatives, organizational achievements and other developments.

The 2021 DPD Annual Report, with an overarching theme of *community-first policing* was released on April 5, 2022. The community is able to access the report on the www.deltapolice.ca website.

The Report serves as a community engagement and accountability tool for the DPD and the Delta Police Board to highlight the previous year's achievements. It is important to note that the Report provides a brief yet significant highlight of significant achievements and cannot provide the entire scope of the achievement made by the DPD team in 2021.

DELTA POLICE BOARD BOARD MEMORANDUM



DATE 2022-04-06	
SUBMITTED BY Jassie Ram Corporate Planning Manager/Board Liaison	
SUBJECT Workshop with Delta School Trustees	
ACTION <input checked="" type="checkbox"/> For information <input type="checkbox"/> For action	MEETING <input checked="" type="checkbox"/> Open <input type="checkbox"/> Private <input type="checkbox"/> Committee

At the Delta Police Board and City of Delta Council workshop in 2021, the Board Chair requested that staff arrange for a workshop between the Delta Police Board and Delta School Trustees.

Workshop attendees will include:

- Delta Police Board
- DPD Management (and representatives from the School/Youth Liaison Team, for a presentation)
- Delta School Trustees
- Delta School District Management

The workshop is being planned for May and two potential dates noted below. The date will be finalized upon confirmation with the School Trustees and School District Management.

- Thursday, May 19 (4-6 pm)
- Tuesday, May 24 (4-6 pm)

Board members are requested to advise if there are any agenda items they would like considered for the workshop. Tentative plan is to begin the workshop with introductions/opening remarks, followed by a presentation relating to DPD's work in the schools, by the School/Youth Liaison Team and ending with roundtable discussion, with an opportunity to ask questions.