

**DELTA POLICE BOARD
REGULAR MEETING**

Minutes of the REGULAR MEETING held Wednesday, December 14, 2011 at 9:15 a.m.
in the North Delta Public Safety Building at 11375–84th Avenue, Delta, British Columbia.

PRESENT: Mayor Lois E. Jackson, Chair
Gerry Kilcup
Joan Hansen
Dennis Des Lauriers
Neelam Sharma

ABSENT: David Coulson (resigned)
Bob Vincent

ALSO PRESENT: Jim Cessford Chief Constable
Lyle Beaudoin Deputy Chief
Rich Drinovz Deputy Chief
Melissa Granum Manager, Planning and Development
Hilary Madore Finance Manager

**MUNICIPAL
CLERK'S OFFICE:** Diane Steinberger Police Board Secretary

Call to Order The Chair called the meeting to order at 9:20 a.m.

**Agenda
Endorsement** MOVED By Gerry Kilcup,
SECONDED By Joan Hansen, THAT the Agenda for the Regular
Meeting of December 14, 2011 be received and adopted as circulated.

CARRIED UNANIMOUSLY

A. RECEIPT AND APPROVAL OF MINUTES

**Receipt and
Approval of
Minutes (A.01)** MOVED By Joan Hansen,
SECONDED By Dennis Des Lauriers, THAT the Minutes of the Regular
Meeting of November 9, 2011 be received and adopted as circulated.

CARRIED UNANIMOUSLY

**On-Line Report
(B.01)**

B. DELEGATIONS/PRESENTATIONS

Presentation regarding On-Line Reporting by Simon Fraser University (SFU) Interns, Summary Report refers

- Paulina Kownacka and Ramen Bassi

Paulina Kownacka and Ramen Bassi, SFU interns, were in attendance to present their findings on an “Online Reporting” research project which was assigned to them by the Department in early September.

The students provided a power point presentation highlighting their research noting “online reporting” is being considered by many police departments as a new way for communities to report non-violent, non-emergency crimes. In addition to providing citizens with another avenue to report crime, it was also noted that an online reporting system would be less time consuming than gathering information by telephone or in person.

Three options for implementing an online reporting system were reviewed which included creating an in-house system, borrowing the program from another jurisdiction or purchasing the software from Coplogic. The students also gauged what public sentiment would be towards online reporting by conducting surveys in Tsawwassen, Ladner and North Delta. They advised 89% of the 63 completed surveys were in favour of this initiative.

In conclusion, the recommendation put forward for consideration was to create a form similar to the Online Reporting survey on the Delta Police website that could be submitted through the web page as an e-mail. Usage of this system would be limited to crimes that are no longer in progress, do not have a suspect, and do not require immediate police attention such as lost or stolen property under \$5,000.

It was suggested usage of online reporting be reviewed after 6 months of implementation; and, if successful, it was recommended that a hard-launch be initiated to introduce the online reporting tool. If there is a significant increase in submitted reports, it was recommended that consideration be given to the purchase of software from Coplogic.

In addition to providing new ways of reporting and keeping up with the latest communication trends, this system would enhance public communication and fits well with the Department’s mandate of “no call too small”.

-- Motion Endorsed

MOVED By Gerry Kilcup,
SECONDED By Joan Hansen, THAT staff be directed to do an analysis of the three online reporting options presented by the delegation, including a comparison of associated costs, and report back with recommendations for the Board’s consideration; and

THAT a letter be prepared for the Mayor's signature to the delegation expressing appreciation for their thorough research of an online reporting system for the Department.

CARRIED UNANIMOUSLY

C. PRIORITY ITEMS

Crime Stats (C.01) Delta Police Statistics, October 2011

-- Report Received MOVED By Joan Hansen,
SECONDED By Neelam Sharma, THAT the Delta Police Crime Statistics Report be received for information.

CARRIED UNANIMOUSLY

CAPB (C.02) 2012 Canadian Association of Police Board's (CAPB) Membership Invoice

-- Motion Endorsed MOVED By Dennis Des Lauriers,
SECONDED By Joan Hansen, THAT staff be directed to pay the annual fee to renew Delta's membership in the Canadian Association of Police Boards.

CARRIED UNANIMOUSLY

National Sex Offender Registry (C.03) Correspondence regarding support for a public National Sex Offender Registry from:

- The Corporation of the Township of Spallumcheem dated November 14, 2011,
- City of Greenwood dated October 3, 2011 and the
- City of Fort St. John dated November 16, 2011

-- Correspondence Received MOVED By Gerry Kilcup,
SECONDED By Neelam Sharma, THAT the correspondence be received for information.

CARRIED UNANIMOUSLY

DRAFT 2012 Delta Police Board Schedule (C.04) Memorandum from the Board Secretary dated December 6, 2011 re Draft 2012 Delta Police Board Schedule of Meetings

-- Motion Endorsed MOVED By Joan Hansen,
SECONDED By Neelam Sharma, THAT the 2012 Delta Police Board Schedule of Meetings be adopted.

CARRIED UNANIMOUSLY

**Delta Council /
Delta Police Board
Meeting (C.05)**

Discussion to identify a meeting date for the annual joint Council/Police Board meeting

-- Motion Endorsed

MOVED By Gerry Kilcup,
SECONDED By Joan Hansen, THAT staff be directed to identify a convenient date/time in late March/early April 2012 for the annual joint Council/Police Board meeting.

CARRIED UNANIMOUSLY

D. REPORTS

**Committee Reports
(D.01)**

Committee Reports (*Verbal*):

1. Finance

-- The Finance Manager advised the Department's equipment replacement program, audio video recording system and phase 1 of the telephone system were approved by Delta Council on December 12, 2011.

2. Policy, Planning and Evaluation

-- no report

3. Human Resources

-- no report

4. BC Association of Police Boards

-- Gerry Kilcup provided a reminder that the 2012 BCAPB Annual Conference and AGM would take place February 23, 24 and 25, 2012 in Saanich, B.C.

-- Verbal Reports
Received

MOVED By Joan Hansen,
SECONDED By Dennis Des Lauriers, THAT the Verbal Reports be received for information.

CARRIED UNANIMOUSLY

**Department Policy
Review (D.02)**

Report from Policy, Planning and Evaluation Committee dated December 6, 2011 re Department Policy Review

--Recommendation
Endorsed

MOVED By Gerry Kilcup,
SECONDED By Joan Hansen, THAT the Delta Police Board approves the policies recommended by the Policy, Planning and Evaluation Committee as listed in the Report.

CARRIED UNANIMOUSLY

**Robert Burns
Event (H.01)**

H. ENQUIRIES, OTHER MATTERS AND NEW BUSINESS

Chief Cessford advised tickets are now available for the Delta Police Pipe Band Robert Burns Dinner, scheduled for January 21 and 22, 2012 at the Sacred Heart School, 3900 Arthur Drive, Delta.

RESOLUTION TO TERMINATE

Terminate

MOVED By Joan Hansen,
SECONDED By Dennis Des Lauriers, THAT this meeting now terminate.

CARRIED UNANIMOUSLY

Next Meeting Date

The next meeting of the Delta Police Board has been scheduled for Wednesday, January 11, 2012 at 9:15 a.m. at Police Headquarters.

The meeting terminated at 10:28 a.m.

Lois E. Jackson
Mayor

CERTIFIED CORRECT:

Diane Steinberger
Police Board Secretary