

**DELTA POLICE BOARD
REGULAR MEETING**

Minutes of the REGULAR MEETING held Wednesday, January 14, 2009 at 9:15 a.m. in the Briefing Room at Police Headquarters, 4455 Clarence Taylor Crescent, Delta, British Columbia

PRESENT: Ray Carter, Vice Chair
Dennis Des Lauriers
Joan Hansen
Gerald Kilcup

ABSENT: Mayor Lois E. Jackson
David Coulson
Rahim Dadani

ALSO PRESENT: Jim Cessford Chief Constable
Lyle Beaudoin Deputy Chief
Rich Drinovz Superintendent
Melissa Granum Business Manager
Connie Kyle S/Sgt (Items B.02 and B.03)

**MUNICIPAL
CLERK'S OFFICE:** Diane Steinberger Police Board Secretary

Call to Order The meeting was called to order at 9:15 a.m.

**Agenda
Endorsement** MOVED By Dennis Des Lauriers,
SECONDED By Joan Hansen, THAT the Agenda for the Regular meeting of January 14, 2009 be received and adopted with the following revision:

Item B.01 – withdrawn by staff

CARRIED UNANIMOUSLY

A. RECEIPT AND APPROVAL OF MINUTES

**Receipt and
Approval of
Minutes (A.01)** MOVED By Joan Hansen,
SECONDED By Gerry Kilcup, THAT the Minutes of the Regular Meeting of December 10, 2008 be received and adopted as circulated.

CARRIED UNANIMOUSLY

B. DELEGATIONS/PRESENTATIONS

- CVSE (B.01)** Power point Presentation re Commercial Vehicle Safety Enforcement by Deputy Chief Beaudoin
- Excerpt from Regular Council Minutes of May 17, 2007 refers
 - Council Report dated January 12, 2009 refers.

-- Item Withdrawn This item was withdrawn by staff.

- Strategic Plan Summary (B.02)** Presentation re Strategic Plan Summary By Supt. Rich Drinovz
- Report from the Board's Policy and Planning Committee dated January 6, 2009 refers.

Supt. Rich Drinovz advised the purpose of this presentation was to provide a summary of the results of the 2008 Strategic Plan. For the benefit of the new Board members, a brief overview of the strategic planning process was provided noting each planning process has resulted in the identification of a strategic direction and five strategic goals to support it.

The strategic direction identified for 2008 was "Preparing Ourselves and Our Community". Individual work units were responsible for developing concise and measurable action plans to support the five strategic goals which resulted in many major successes. One example of a major success which was achieved under each of the five goals is identified below in *italics*.

1. Working Towards a Drug-Free Community
 - *Meth Business Watch Program delivered*
2. Developing Our Youth for the Future
 - *Choices Program to the Tsawwassen First Nation youth*
3. Emergency Preparedness
 - *Operational staff trained in Incident Command*
4. Crime Reduction
 - *Identified and implemented Major Crime Model*
5. Looking Inwards
 - *Established the Duty Officer model*

In 2008, Supt. Rich Drinovz reported 606 Action Plans were developed by staff, and noted 72% (436 plans) were achieved, 21% (130) were carried forward to 2009 for completion, and 7% (40 plans) were not achieved. Board members were advised a document detailing these action plans was provided in their in camera package (Item E.05).

Action plans which will be carried forward to 2009 for completion, included the following:

- Establish a Public Inspection Program,
- Implement COPS Card Program,
- Develop an Airport Response Plan,
- Implement comStat model, and
- Develop and implement a Junior NCO Program.

Action Chief Cessford applauded the accomplishments of the Department, attributing much of its success to the efforts of the Strategic Planning process and its goals. The Chief advised copies of the Department's 2008 accomplishments as presented to Council, would be provided for information in the February Board agenda package.

-- Presentation Received
MOVED By Gerry Kilcup,
SECONDED By Dennis Des Lauriers, THAT the presentation be received for information.
CARRIED UNANIMOUSLY

Crime Stats (B.03) Presentation re Crime Stats
By Melissa Granum, Business Manager
- Police Resources in British Columbia 2007 refers.

A power point presentation was provided detailing Delta's 2008 police statistics, including comparisons from other jurisdictions. Statistics show a reduction in criminal activity and calls for service, and an increase in traffic related incidents.

Statistics identified Delta as the 10th safest municipality in British Columbia.

During discussion, it was commented statistics do not necessarily reflect a community's need for police resources. It was noted Delta's success in reducing calls and criminal activity has been largely attributed to proactive policing strategies. S/Sgt. Kyle supported this comment, stating significant police resources are required to successfully implement and maintain proactive strategies. An example of a proactive strategy which resulted in a significant reduction of calls was the partnership initiated with Fraser Health Authority to deal with mental health issues in the community.

-- Presentation Received
MOVED By Joan Hansen,
SECONDED By Dennis Des Lauriers, THAT the presentation be received for information.
CARRIED UNANIMOUSLY

C. PRIORITY ITEMS

Delta Police Foundation (C.01)

Verbal Report on Delta Police Foundation (DPA)

There was no report from the Delta Police Foundation, however staff advised the Foundation has requested staff to contact and verify pledge commitments relative to the proposed Emergency Command Vehicle.

Chief Cessford advised a Council Report on this initiative has been targeted for the end of January 2009.

-- Verbal Report Received

MOVED By Joan Hansen,
SECONDED By Dennis Des Lauriers, THAT the Verbal Report be received for information.

CARRIED UNANIMOUSLY

Delta Museum and Archives (C.02)

Query from the Delta Museum and Archives re Police Board Minutes from circa 1900

Chief Cessford advised the Delta Museum and Archives has requested that Police Board minutes circa early 1900's be provided to the Archives. The Chief advised that, pending the Board's support, these documents would be copied for the Department, and the originals would be forwarded to the Archives.

-- Motion Endorsed

MOVED By Gerry Kilcup,
SECONDED By Dennis Des Lauriers, THAT the Police Board minutes from circa 1900 be given to the Delta Museum and Archives, provided confidentiality issues are attended to.

CARRIED UNANIMOUSLY

BCAPB (C.03)

i) Correspondence from Baj Puri, President, BC Association of Police Boards (BCAPB) dated December 15, 2008 re Invoice for 2009 BCAPB Membership

-- Motion Endorsed

MOVED By Joan Hansen,
SECONDED By Gerry Kilcup, THAT staff be directed to pay the annual fee of \$600.00 to the British Columbia Association of Police Boards.

CARRIED UNANIMOUSLY

- ii) Attendance at BCAPB Conference in February 2009
(On Table information package distributed)

Action

Joan Hansen, Dennis Des Lauriers and Ray Carter advised they would be attending this Conference in February 2009. The Board Secretary was requested to determine whether the absent members would also wish to be registered.

- iii) Nomination of a Director and Alternate to the BCAPB

-- Motion Endorsed

MOVED By Joan Hansen,
SECONDED By Dennis Des Lauriers, THAT Gerry Kilcup be appointed to serve on the BCAPB's Executive Board, representing Delta Police Board, for a term of up to two years; and
THAT Rahim Dadani continue his position as the alternate representative.

CARRIED UNANIMOUSLY

- iv) On Table email dated January 11, 2009 re Donation for Door Prizes at the BCAPB Conference

Chief Cessford advised a Delta Police Department fleece jacket and a golf shirt would be donated for a door prize at the BCAPB February Conference.

- v) On Table correspondence dated December 29, 2008 re Sponsorship Request for 2009 BCAPB Annual General Meeting and Conference

-- Motion Endorsed

MOVED By Gerry Kilcup,
SECONDED By Dennis Des Lauriers, THAT a sponsorship for lunch to a maximum of \$575.00 be authorized for the 2009 BCAPB Annual General Meeting and Conference.

CARRIED UNANIMOUSLY

D. REPORTS

**Committee Reports
(D.01)**

Finance Committee:
Policy, Planning and Evaluation Committee
Human Resources Committee:
- There were no Committee reports.

E. CONSENT AGENDA

- Consent Items Received
MOVED By Joan Hansen,
SECONDED By Dennis Des Lauriers, THAT Consent Items E.02 through to E.05 be received for information.

CARRIED UNANIMOUSLY

Therefore the following items were received for information.

Operating Revenues/Exp. (E.01)

Summary of Operating Revenues & Expenditures for the Period Ending November 30, 2008 (*to be provided On Table*)

- This item was not available.

CAPB (E.02)

2008 Annual Conference Report from Canadian Association of Police Boards (CAPB) – *Civilian Governance and Social Responsibility: Safety, Community and Sustainability*

PRIME Audit (E.03)

Memorandum from Chief Cessford dated December 18, 2008 re PRIME Audit

Whistleblower Policy (E.04)

Correspondence dated January 6, 2009 re Whistleblower Policy in response to Canadian Association of Police Boards correspondence dated December 4, 2008

Crime Bulletin (E.05)

Delta Police Department Monthly Crime Bulletin – November 2008
Delta Police Statistics, November and December 2008 (On Table)

F. CORRESPONDENCE (as of January 14, 2009)

Correspondence (F.01)

3 Items of Correspondence

- Correspondence Received

MOVED By Joan Hansen,
SECONDED By Gerry Kilcup, THAT the correspondence be received for information.

CARRIED UNANIMOUSLY

G. INFORMATION ITEMS (as of January 14, 2009)

Information Items (G.01)

5 Items of Information

- Information Items Received

MOVED By Dennis Des Lauriers,
SECONDED By Joan Hansen, THAT the information items be received.

CARRIED UNANIMOUSLY

