

**DELTA POLICE BOARD  
REGULAR MEETING**

Minutes of the REGULAR MEETING held Wednesday, December 10, 2008 at 9:15 a.m.  
at the North Delta Public Safety Building at 11375–84<sup>th</sup> Avenue, Delta, British Columbia.

**PRESENT:** Ray Carter, Vice Chair  
David Coulson  
Rahim Dadani  
Joan Hansen  
Gerry Kilcup  
Dennis Des Lauriers

**ABSENT:** Mayor Lois E. Jackson

**ALSO PRESENT:** Jim Cessford Chief Constable  
Rich Drinovz Superintendent  
Bo Gill Finance Manager  
Melissa Granum Business Manager  
Joey Kerr Human Resources Manager

**MUNICIPAL  
CLERK'S OFFICE:** Diane Steinberger Police Board Secretary

**Call to Order** Ray Carter, Vice Chair, assumed the role of Chair pending the arrival of Mayor Jackson.

**Agenda  
Endorsement** MOVED By Rahim Dadani,  
SECONDED By Joan Hansen, THAT the Agenda for the Regular meeting of December 10, 2008 be received and adopted with the following addition:

C.10 Verbal Report on Tasers

CARRIED UNANIMOUSLY

**A. RECEIPT AND APPROVAL OF MINUTES**

**Receipt and  
Approval of  
Minutes (A.01)** MOVED By Gerry Kilcup,  
SECONDED By Joan Hansen, THAT the Minutes of the Regular Meeting of November 5, 2008 be received and adopted as circulated.

CARRIED UNANIMOUSLY

**B. DELEGATIONS/PRESENTATIONS**

There were no presentations/delegations scheduled.

### C. PRIORITY ITEMS

#### Delta Police Foundation (C.01)

Verbal Report on Delta Police Foundation

Melissa Granum advised the Delta Police Foundation has raised \$100,000 for the Emergency Command Vehicle (ECV) initiative. The Foundation's work will be continuing in the New Year, with a membership drive anticipated for February/March 2009.

Chief Cessford reported there would be some municipal funding available for this initiative, and noted the purchase of the ECV would likely be realized in the near future.

-- Verbal Report Received

MOVED By Dennis Des Lauriers,  
SECONDED By Rahim Dadani, THAT the Verbal Report be received for information.

CARRIED UNANIMOUSLY

#### Crime Statistics (C.02)

Delta Police Department's Monthly Crime Report – October 2008

Chief Cessford advised traffic enforcement has been emerging as a focus area and the department has committed to increased manpower in this sector of policing.

-- Report Received

MOVED By Joan Hansen,  
SECONDED By Dennis Des Lauriers, THAT the Crime Report be received for information.

CARRIED UNANIMOUSLY

#### Annual Report (C.03)

Verbal Report by Melissa Granum, Business Manager  
- Sample template and synopsis of content refers.

Melissa Granum provided a brief overview of the proposed Annual Report, noting the finished product would be an "Insert" in the local newspapers and also available on the Delta Police website.

**Action** The draft content will be emailed to Board members for review and/or feedback prior to being finalized for print.

-- Verbal Report Received

MOVED By Gerry Kilcup,  
SECONDED By Rahim Dadani, THAT the Verbal Report be received for information.

CARRIED UNANIMOUSLY

- CVSE (C.04)** Report from Inspector Charna dated December 1, 2008 re Commercial Vehicle Safety Enforcement (CVSE) – Special Municipal Constables
- Amended Recommendation Endorsed MOVED By Rahim Dadani,  
 SECONDED By Joan Hansen, THAT the appointment of two Special Municipal Constables be authorized, in accordance with Section 35 (1) of the *B.C. Police Act* R.S.B.C. c367, to be assigned to the Commercial Vehicle Inspection Program of the Delta Police Department; and  
***THAT the monies related to start-up costs in the amount of \$77,000 be allocated from the 2008 budget, and***  
***THAT the operating base budget for 2009 be increased by \$27,000 for the ongoing costs of the Commercial Vehicle Inspection Program.***
- CARRIED UNANIMOUSLY
- CAPB Membership (C.05)** Correspondence from Canadian Association of Police Boards dated December 3, 2008 re 2009 Membership Renewal
- Motion Endorsed MOVED By Joan Hansen,  
 SECONDED By Rahim Dadani, THAT the membership renewal for the Canadian Association of Police Boards (CAPB) for the year 2009 be approved.
- CARRIED UNANIMOUSLY
- Justice Institute (JI) Lecture (C.06)** Verbal Report from Chief Constable re JI Lecture – Gordon Graham
- Chief Cessford commented on the merits of the recent lecture at the Justice Institute by Gordon Graham and advised he would continue to work with staff towards engaging Mr. Graham to provide a session on risk management issues.
- Verbal Report Received MOVED By Gerry Kilcup,  
 SECONDED By Dennis Des Lauriers, THAT the Verbal Report be received for information.
- CARRIED UNANIMOUSLY
- DPD Crest/Flag (C.07)** Draft letter to Chief Herald of Canada re Development of a Crest and Flag for the Delta Police Department (DPD)
- Melissa Granum provided a brief overview of the Department's proposal to develop a crest and flag which would exemplify the Department's deeply rooted history and present relationship with the community.

Ms. Granum advised the process, once initiated, to design and produce a new crest and flag would take approximately 13 to 14 months to complete. It is anticipated the package will be ready for forwarding to the Chief Herald of Canada by January 2009.

**Action**

-- Verbal Report  
Received

MOVED By Joan Hansen,  
SECONDED By Rahim Dadani, THAT the Verbal Report be received for information.

CARRIED UNANIMOUSLY

*Board member  
arrived*

*David Coulson joined the meeting at 9:51 a.m.*

**Proposed *Police Act* Amendments (re Prov. Policing Standards/Audit & Insp. (C.08))**

Correspondence from Kevin Begg, Director of Police Services, dated October 31, 2008 requesting participation in discussions re proposed amendments to the *Police Act* dealing with Provincial Policing Standards and the Director of Police Services' Audit & Inspection Function

-- Motion Endorsed

MOVED By Dennis Des Lauriers,  
SECONDED By Joan Hansen, THAT the BCAPB executive be advised that Gerry Kilcup would be available to meet with Police Services Division staff (except between mid January to mid March 2009) to participate in discussions related to the proposed amendments to the *Police Act* dealing with provincial policing standards and the Director of Police Services' audit and inspection function.

CARRIED UNANIMOUSLY

**Whistleblower Policy (C.09)**

Correspondence from Canadian Association of Police Boards dated December 4, 2008 re Whistleblower Policy

Further to the query from the CAPB relative to whether Delta has a whistleblower policy, staff advised the Department's existing policy was in the process of being reviewed and would be rewritten if deemed necessary. In addition, staff advised they were researching whether The Corporation of Delta has a whistleblower policy that would be applicable to the Delta Police Department and/or used as a resource for developing a whistleblower policy specific to policing.

-- Motion Endorsed

MOVED By Gerry Kilcup,  
SECONDED By Joan Hansen, THAT staff be directed to respond to the Canadian Association of Police Board's query regarding a "whistleblower" policy.

CARRIED UNANIMOUSLY

**Tasers (C.10)**

Verbal Report by Chief Constable re Tasers.

Chief Cessford referred to concerns raised by a recent CBC News and Radio-Canada investigation that some X26 Tasers acquired before 2006 generated voltage higher than manufacturer specifications. The Chief advised at a recent meeting of Municipal Chiefs of Police, it was agreed that all X26 Tasers be removed from service for testing. Chief Cessford advised Delta Police Department has identified five weapons that will require testing and recertification. It was also noted the Solicitor General has advised they would be working towards developing a provincial standard with respect to testing and recertification.

-- Verbal Report  
Received

MOVED By David Coulson,  
SECONDED By Dennis Des Lauriers, THAT the Verbal Report be received for information.

CARRIED UNANIMOUSLY

**D. REPORTS**

**Committee Reports  
(D.01)**

Finance Committee:

– No report.

Policy, Planning and Evaluation Committee:

– Supt. Rich Drinovz advised the 2008 departmental Strategic Action Plans would be provided to the Board in January 2009 for information.

Human Resources Committee:

– No report.

-- Verbal Report  
Received

MOVED By Joan Hansen,  
SECONDED By David Coulson, THAT the Verbal Report be received for information.

CARRIED UNANIMOUSLY

**Donation-  
Westshore  
Terminals (D.02)**

Report from Finance Manager dated November 25, 2008 re Donation – Westshore Terminals Limited Partnership

--Recommendations  
Endorsed

MOVED By Rahim Dadani,  
SECONDED By Dennis Des Lauriers, THAT the donation from Westshore Terminals Limited Partnership amounting to \$600.00 be accepted; and

THAT staff be authorized to utilize the \$600.00 donation from Westshore Terminals Limited Partnership for expenditures related to Tsawwassen CoPS activities.

CARRIED UNANIMOUSLY

**Donation – Redcliff Realty (D.03)** Report from Finance Manager dated November 28, 2008 re Donation – Redcliff Realty Management (B.C.) Inc.

--Recommendations Endorsed MOVED By Rahim Dadani, SECONDED By Dennis Des Lauriers, THAT the donation from Redcliff Realty Management (B.C.) Inc. amounting to \$1,715.00 be accepted; and

THAT staff be authorized to utilize the \$1,715.00 donation from Redcliff Realty Management (B.C.) Inc. in order to purchase presentation equipment for the North Delta Community Police Station.

CARRIED UNANIMOUSLY

**E. CONSENT AGENDA**

-- Consent Items Received MOVED By Joan Hansen, SECONDED By Dennis Des Lauriers, THAT Consent Items E.01 through to E.03 be received for information.

CARRIED UNANIMOUSLY

Therefore the following items were received for information.

**Operating Revenues/Exp. (E.01)** Summary of Operating Revenues & Expenditures for the Period Ending October 31, 2008

**OPCC (E.02)** Report from the Office of the Police Complaint Commissioner (OPCC) re Release of Substantiated Complaints to CBC

**OPCC Annual Report (E.03)** Correspondence from the Office of the Police Complaint Commissioner (OPCC) dated November 14, 2008 re Annual Report  
- Correspondence from Mayor Jackson dated November 5, 2008 refers

**F. CORRESPONDENCE (as of December 10, 2008)**

**Correspondence (F.01)** 12 items of correspondence sent, and 4 letters of appreciation.

-- Correspondence Received MOVED By Joan Hansen, SECONDED By Rahim Dadani, THAT the correspondence be received for information.

CARRIED UNANIMOUSLY

**G. INFORMATION ITEMS (as of December 10, 2008)**

**Information Items  
(G.01)**

1. Delta Police Board Manual 2008

Gerry Kilcup noted the Delta Police Board manual should be considered a “working” document and could be amended as required. Mr. Kilcup advised the Policy, Planning and Evaluation Committee would be commencing work on developing a policy on Succession Planning for Board members which will be brought forward for the Board’s consideration at a future meeting.

2. 2009 International Conference, April 19 – 21, 2009  
- (Limited Distribution – Police Board members only)

Chief Cessford encouraged Board members to consider attending this conference.

-- Information Items  
Received

MOVED By Joan Hansen,  
SECONDED By David Coulson, THAT the information items be received.

CARRIED UNANIMOUSLY

**RESOLUTION TO TERMINATE**

**Terminate**

MOVED By Rahim Dadani,  
SECONDED By Joan Hansen, THAT this meeting now terminate.

CARRIED UNANIMOUSLY

**Next Meeting Date**

The next meeting of the Delta Police Board has been scheduled for Wednesday, January 14, 2009 at 9:15 a.m. at Police Headquarters.

The meeting terminated at 10:20 a.m.

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Lois E. Jackson  
Mayor

**CERTIFIED CORRECT:**

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Diane Steinberger  
Police Board Secretary