

**DELTA POLICE BOARD
REGULAR MEETING**

Minutes of the REGULAR MEETING held Wednesday, November 5, 2008 at 9:15 a.m. in the Briefing Room at Police Headquarters, 4455 Clarence Taylor Crescent, Delta, British Columbia

PRESENT: Mayor Lois E. Jackson, Chair
Ray Carter
David Coulson
Rahim Dadani
Joan Hansen
Gerald Kilcup

ABSENT: Dennis Des Lauriers

ALSO PRESENT: Jim Cessford Chief Constable
Rich Drinovz Superintendent
Bo Gill Finance Manager
Melissa Granum Business Manager
Joey Kerr Human Resources Manager

**MUNICIPAL
CLERK'S OFFICE:** Diane Steinberger Police Board Secretary

Call to Order Ray Carter assumed the role of Chair pending the arrival of Mayor Jackson, and called the meeting to order at 9:30 a.m.

**Agenda
Endorsement** MOVED By Joan Hansen,
SECONDED By David Coulson, THAT the Agenda for the Regular meeting of November 5, 2008 be received and adopted with the following addition:

C.02 October 2008 Crime Statistics

CARRIED UNANIMOUSLY

A. RECEIPT AND APPROVAL OF MINUTES

**Receipt and
Approval of
Minutes (A.01)** MOVED By Gerry Kilcup,
SECONDED By Joan Hansen, THAT the Minutes of the Regular Meeting of October 8, 2008 received and adopted as circulated.

CARRIED UNANIMOUSLY

B. DELEGATIONS/PRESENTATIONS

Agenda Varied

The presentations were postponed pending the arrival of Mayor Jackson (Items B.01, B.02 and B.03 – see pages 4 & 5.)

C. PRIORITY ITEMS

Delta Police Foundation (C.01)

Verbal Report on Delta Police Foundation (DPA)

Melissa Granum and Chief Cessford reported they met last week with the Foundation to provide them with an update on the Emergency Command Vehicle initiative. The Foundation intends to recommence fundraising activities shortly.

-- Verbal Report Received

MOVED By Joan Hansen,
SECONDED By Rahim Dadani, THAT the Verbal Report be received for information.

CARRIED UNANIMOUSLY

Crime Stats (C.02)

Delta Police Department Crime Statistics–September 2008
--October 2008(On Table)

Chief Cessford advised there have been no significant trends or concerns identified at this time.

-- Reports Received

MOVED By David Coulson,
SECONDED BY Gerry Kilcup, THAT the Crime Reports be received for information.

CARRIED UNANIMOUSLY

D. REPORTS

Committee Reports (D.01)

Finance Committee:

- The Finance Committee advised the Department was operating within the allocated budget year-to-date.

Policy, Planning and Evaluation Committee:

- Supt. Rich Drinovz advised the 2 day strategic planning session was recently completed, and a year-end report would be submitted for the Board's information.

Human Resources Committee:

- No report

-- Reports Received

MOVED By Rahim Dadani,
SECONDED By David Coulson, THAT the Verbal Reports be received for information.

CARRIED UNANIMOUSLY

E. CONSENT AGENDA

- Consent Items Received
MOVED By Rahim Dadani,
SECONDED By Joan Hansen, THAT Consent Items E.01 and E.02 be received for information.

CARRIED UNANIMOUSLY

Therefore the following items were received for information.

Operating Revenues/Exp. (E.01)

Summary of Operating Revenues & Expenditures for the Period Ending September 30, 2008

Recruit Graduation (E.02)

Correspondence from the Justice Institute of British Columbia dated October 14, 2008 re Recruit Class 122 Graduation – November 14, 2008

Mayor Jackson arrived

Mayor Jackson arrived at 9:40 a.m. and resumed the Chair.

F. CORRESPONDENCE (as of November 5, 2008)

Correspondence (F.01)

Correspondence from Jerry Cutler dated October 28, 2008 re Tsawwassen Accident

Letter of Appreciation dated October 22, 2008 from Jane Miler-Ashton re Chief Cessford and Melissa Granum

- Correspondence Received

MOVED By David Coulson,
SECONDED By Ray Carter, THAT the correspondence be received for information.

CARRIED UNANIMOUSLY

G. INFORMATION ITEMS

Information Items (G.01)

1. Canadian Association of Police Boards 2008 Conference Report
2. 2009 International Conference for Police/Law Enforcement Executives

- Information Items Received

MOVED By Joan Hansen,
SECONDED By Ray Carter, THAT the information items be received.

CARRIED UNANIMOUSLY

B. DELEGATIONS/PRESENTATIONS

Taser Demonstration (B.01)

- Taser Demonstration
- Delta's Taser Policy

Constables Garth Hoffman and Jim Gravel were in attendance to provide a presentation/demonstration on the use of tasers as a force option, including information regarding deployment considerations and the training involved in officer certification.

It was noted officers receive ongoing taser training and must be recertified every two years. Best practices were reviewed, noting there was a commonality between firearm and taser training such as tactical considerations.

The effects of being tasered were discussed, noting the most predominant injuries occur when the victim becomes incapacitated and falls. There are no lingering effects from the electrical charge and recovery time is quick, as compared to other force options such as batons or pepper spray.

Post deployment procedures were reviewed, noting officers are required to submit a full report even if a taser is removed from its holster but not fired. All tasers have the capability of providing deployment data which is encrypted in the device.

Chief Cessford advised the Department's existing Taser Policy has been in effect since January 1, 2003 and use of the taser is fully supported as an effective force option. It was noted a national policy could be developed following conclusion of the Braidwood Inquiry. The Chief was requested to provide a copy of the Braidwood Report following conclusion of the inquiry.

Action

Delegation Departed *The delegation departed the meeting at 11:00 a.m.*

-- Presentation MOVED By Rahim Dadani,
Received SECONDED By Gerry Kilcup, THAT the presentation be received
for information.

CARRIED UNANIMOUSLY

Emergency Command Vehicle (B.02)

- Emergency Command Vehicle Presentation
- Melissa Granum, Business Manager
 - Correspondence dated September 26, 2008 refers

Melissa Granum provided an overview of the proposed initiative to purchase an Emergency Command Vehicle. A power point presentation detailed recent operational circumstances in which an incident command post would have been utilized. The challenges of ensuring investigative integrity of major crime sites as well as the increasing complexities and demands of investigations were also cited as further support for acquiring an ECV.

Ms. Granum provided a description of the proposed ECV unit and noted total purchase costs, including taxes, have been estimated at approximately \$395,000.

During discussion, the Chief stated there was a degree of urgency to move forward with this initiative in order to support the increasing complexities of investigative work. The Board reiterated their support and commitment for proceeding.

In response to a query regarding use of the Department's 2008 surplus for this purpose, the Chair advised municipal departmental surplus funds do not fall under the purview of the department, but are directed into a general surplus fund which Council controls.

-- Motion Endorsed

MOVED By Gerry Kilcup,
SECONDED By Rahim Dadani, THAT the Police Board endorses Chief Cessford to present to Delta Council the Emergency Command Vehicle purchase proposal; and further

THAT Council be requested to consider allocating funds from the Department's 2008 surplus for this purpose.

CARRIED UNANIMOUSLY

**Software Policy
Demo (B.03)**

Demonstration of Software – Supt. Rich Drinovz

Supt. Rich Drinovz demonstrated the Department's new policy software which lists all Departmental Policies, and enables users to locate specific policies, and/or search policies according to their content. The software also has the capability of documenting whether officers/staff have read policies as requested.

-- Verbal Report
Received

MOVED By Ray Carter,
SECONDED By Joan Hansen, THAT the Verbal Report be received for information.

CARRIED UNANIMOUSLY

RESOLUTION TO TERMINATE

Terminate

MOVED By Joan Hansen,
SECONDED By David Coulson, THAT this meeting now terminate.

CARRIED UNANIMOUSLY

Next Meeting Date

The next meeting of the Delta Police Board has been scheduled for December 10, 2008 at 9:15 a.m. at the North Delta Public Safety Building.

The meeting terminated at 11:30 a.m.

Lois E. Jackson
Mayor

CERTIFIED CORRECT:

Diane Steinberger
Police Board Secretary