

**DELTA POLICE BOARD
REGULAR MEETING**

Minutes of the REGULAR MEETING held Wednesday, October 8, 2008 at 9:15 a.m. at the North Delta Public Safety Building at 11375–84th Avenue, Delta, British Columbia.

PRESENT: Ray Carter, Chair
David Coulson (*arrived at 10:20 a.m.*)
Rahim Dadani
Joan Hansen
Gerry Kilcup
Dennis Des Lauriers

ABSENT: Mayor Lois E. Jackson

ALSO PRESENT: Jim Cessford Chief Constable
Rich Drinovz Superintendent
Bo Gill Finance Manager
Melissa Granum Business Manager
Joey Kerr Human Resources Manager
Ian MacWilliams S/Sgt (Item B.02)

MUNICIPAL
CLERK'S OFFICE: Diane Steinberger Police Board Secretary

Call to Order By consensus, Ray Carter assumed the role of Chair due to the absence of Mayor Jackson.

**Agenda
Endorsement** MOVED By Rahim Dadani,
SECONDED By Joan Hansen, THAT the Agenda for the Regular meeting of October 8, 2008 be received and adopted with the following changes:

B.01 Deferred to the next Regular Meeting on November 5, 2008
C.05 Marketing

CARRIED UNANIMOUSLY

A. RECEIPT AND APPROVAL OF MINUTES

**Receipt and
Approval of
Minutes (A.01)** MOVED By Gerry Kilcup,
SECONDED By Dennis Des Lauriers, THAT the Minutes of the Regular Meeting of September 10, 2008 be received and adopted as circulated.

CARRIED UNANIMOUSLY

B. DELEGATIONS/PRESENTATIONS

Taser Demonstration (B.01)

This item was deferred to the November 5, 2008 Regular Police Board Meeting.

Agenda Varied

Item C.03 was brought forward for consideration at this point on the Agenda.

CISM Team (C.03)

Critical Incident Stress Management (CISM) Team Policy

Presentation:

Supt. Rich Drinovz provided an overview of the Critical Incident Stress Management (CISM) Team program, a formal program which has been implemented to mitigate the impact and accelerate the recovery of those experiencing Critical Incident stress.

The CISM Team is made up of 12 members (1 civilian, 11 sworn officers) and appointments are made through a peer nomination process. Numerous critical incidents were sited which resulted in 40 calls for service by the CISM Team followed by debriefings, follow ups and referrals for on-going issues.

The success of this program has been attributed to its confidentiality and focus on the individual's emotional health. The program provides support, education and the expertise to recommend additional support as needed. This ensures members maintain their health, and facilitates a smooth transition from a critical incident.

During discussion, it was noted Delta Police Department also has a Chaplaincy Program in place to focus on the spiritual needs of its members.

-- Presentation Received

MOVED By Joan Hansen,
SECONDED By Dennis Des Lauriers, THAT the presentation be received for information.

CARRIED UNANIMOUSLY

Professional Standards (B.02)

Presentation by S/Sgt. Ian MacWilliams re Professional Standards
- Memorandum dated September 24, 2008 refers.

Presentation:

S/Sgt. Ian MacWilliams was in attendance to provide a presentation outlining the complaint and disciplinary process for Public Trust complaints as per the Board's request at the September 10, 2008 meeting.

S/Sgt. MacWilliams provided an overview of how the police disciplinary system works; noting municipal police are governed by the *B.C. Police Act* and the Code of Professional Conduct Regulation. Complaints are characterized as Public Trust, Informal, Service and Policy or Internal and investigations are conducted by the Professional Standards Office. It was commented police complaints are considered to be an area of great sensitivity and investigations are conducted to a major crime level including reports which are quasi legal briefs. The role of the Office of the Police Complaint Commissioner is to oversee *Police Act* investigations and ensure Police Departments are held accountable in an open and transparent process.

An overview of potential disciplinary defaults was provided, noting officers are held to a high standard at all times. Existing disciplinary/corrective measures were reviewed, and it was noted some changes have been proposed to the *B.C. Police Act* which could result in some variances such as a change in the suspension time from 5 days to 30 days. It was noted Delta Police have upwards of 150,000 contacts per year, and the number of complaints received are relatively minor.

Board Member arrives

David Coulson joined the meeting at 10:20 a.m.

S/Sgt. MacWilliams commented that external perceptions of “police investigating police” such as bias, secrecy and a lack of openness were challenging to address, and noted the establishment of off-site locations for Professional Standards would provide a more neutral location to process and investigate complaints.

Chief Cessford commented on the high standards and thoroughness of the disciplinary process and expressed support for the civilian oversight provided by the Board.

-- Presentation Received

MOVED By Joan Hansen,
SECONDED By Dennis Des Lauriers, THAT the presentation be received for information.

CARRIED UNANIMOUSLY

C. PRIORITY ITEMS

Delta Police Foundation (C.01)

Verbal Report on Delta Police Foundation

The Chief Constable advised he and Business Manager, Melissa Granum, had recently met informally with the Delta Police Foundation. It was reported the Foundation would be resuming their activities shortly and it was anticipated a meeting would be scheduled in the near future.

Crime Statistics (C.02) Delta Police Department, Monthly Crime Report for Police Board for August 2008

-- Report Received MOVED By Rahim Dadani,
SECONDED By Joan Hansen, THAT the Crime Report be received for information.

CARRIED UNANIMOUSLY

CISM Team (C.03) This item was considered earlier on the Agenda. See page 3.

DPD Departmental Policies (C.04) Delta Police Department (DPD) Policy Approval List – October 2008

-- Motion Endorsed MOVED By Gerry Kilcup,
SECONDED By Dennis Des Lauriers, THAT the list of policies be approved as presented.

CARRIED UNANIMOUSLY

Marketing (C.05) Verbal Report by Melissa Granum, Business Manager, re Marketing

Ms. Granum referred to the Delta Police Department's Annual Report and advised consideration was being given to going to a newspaper "pullout" similar to what is done in the City of Richmond. A copy of the Richmond RCMP's pullout was provided to demonstrate this type of new marketing approach. Distribution of the report has been challenging in the past, and a newspaper pullout format would access a larger portion of Delta's residents. Ms. Granum advised pricing would be researched, pending the Board's support of this direction.

-- Motion Endorsed MOVED By Gerry Kilcup,
SECONDED By Dennis Des Lauriers, THAT the newspaper "pullout" format be supported in principle; and that staff provide a prototype for consideration at the December Board meeting.

CARRIED UNANIMOUSLY

D. REPORTS

Committee Reports (D.01)

Finance Committee:

The Finance Committee reported a positive variance of over \$556,000 and noted the Committee has identified specific areas of focus to address over the coming months.

F. CORRESPONDENCE (as of October 8, 2008)

Correspondence (F.01)

8 items of correspondence

-- Correspondence Received

MOVED By Rahim Dadani,
SECONDED By David Coulson, THAT the correspondence be received for information.

CARRIED UNANIMOUSLY

G. INFORMATION ITEMS (as of October 8, 2008)

Information Item (G.01)

Canadian Association of Police Boards Report on Federal/Provincial/Territorial Ministers Addressing Key Justice and Public Safety Issues Facing Canadians

-- Information Item Received

MOVED By Rahim Dadani,
SECONDED By David Coulson, THAT the item of information be received.

CARRIED UNANIMOUSLY

H. ENQUIRIES, OTHER MATTERS AND NEW BUSINESS

Proposed 2009 Schedule of Meetings (H.01)

By consensus, the Board endorsed the proposed schedule of meeting dates for 2009 as circulated On Table, with a start time of 9:15 a.m. The December 2008 meeting was scheduled for Wednesday, December 10 at 9:15 a.m.

The Chair requested Board members highlight the following events on their 2009 calendars for consideration:

- British Columbia Association of Police Boards Annual Convention February 19, 20 and 21, 2009 in Vancouver, B.C.
- Canadian Association of Police Boards 2009 Conference, August 14 – 16, 2009 in Sydney, Cape Breton Island, Nova Scotia

In addition, members were encouraged to consider participation in the following 2008 upcoming events:

- October 23: Web cast featuring Paul Ceysens – Labour Law and the Impact on Policing
- November 12: Risk Management, Recruitment, Retention
- November 29: Less than Lethal Force Options, their Deployment and Consequences
- December 6: Police Board Orientation.

For complete details of these events, members were referred to the Justice Institute of B.C. website www.jibc.bc.ca

RESOLUTION TO TERMINATE

Terminate

MOVED By Gerry Kilcup,
SECONDED By Dennis Des Lauriers, THAT this meeting now terminate.

CARRIED UNANIMOUSLY

Next Meeting Date

The next meeting of the Delta Police Board has been scheduled for Wednesday, November 5, 2008 at 9:15 a.m. at Police Headquarters.

The meeting terminated at 11:15 a.m.

Lois E. Jackson
Mayor

CERTIFIED CORRECT:

Diane Steinberger
Police Board Secretary