

**DELTA POLICE BOARD  
REGULAR MEETING**

Minutes of the REGULAR MEETING held Wednesday, September 10, 2008 at 9:15 a.m. in the Briefing Room at Police Headquarters, 4455 Clarence Taylor Crescent, Delta, British Columbia

PRESENT: Mayor Lois E. Jackson, Chair  
Ray Carter  
David Coulson  
Joan Hansen  
Gerald Kilcup  
Dennis des Lauriers

ABSENT: Rahim Dadani

ALSO PRESENT: Jim Cessford Chief Constable  
Lyle Beaudoin Deputy Chief  
Rich Drinovz Superintendent  
Bo Gill Finance Manager  
Melissa Granum Business Manager  
Joey Kerr Human Resources Manager

MUNICIPAL  
CLERK'S OFFICE: Diane Steinberger Police Board Secretary

**Call to Order** The meeting was called to order at 9:20 a.m.

**Swearing-in of New Members** Mayor Jackson welcomed Joan Hansen and Dennis des Lauriers, newly appointed Board members by Order of the Lieutenant Governor in Council, and administered the Oaths of Office.

Melissa Granum, Business Manager, was also introduced and welcomed by the Board members.

**Agenda Endorsement** MOVED By Dennis des Lauriers,  
SECONDED By Joan Hansen, THAT the Agenda for the Regular meeting of September 10, 2008 be received and adopted with the following additions:

- C.08: Proposed Amendments to the *Police Act*
- C.09: Call for Nominations
- C.10: CAPB 2010 Annual Conference
- D.02: ICBC Donation
- E.11: CAPB Resolutions

CARRIED UNANIMOUSLY

**A. RECEIPT AND APPROVAL OF MINUTES**

**Receipt and Approval of Minutes (A.01)**

MOVED By Ray Carter,  
SECONDED By Gerald Kilcup, THAT the Minutes of the Regular Meeting of June 11, 2008 received and adopted as circulated.

CARRIED UNANIMOUSLY

**B. DELEGATIONS/PRESENTATIONS**

There were no delegations/presentations scheduled.

**C. PRIORITY ITEMS**

**Delta Police Foundation (C.01)**

Verbal Report on Delta Police Foundation

Ray Carter advised the Delta Police Foundation has not met since the last report was provided.

**DPA Request for Support (C.02)**

Correspondence from the Delta Police Association (DPA) dated July 29, 2008 re Support Request for Participation in Hockey Tournament, Hong Kong, September 16–17, 2008

Mayor Jackson advised the Director of Finance has been requested to formulate a policy (with input from the Police and Fire Departments) which would be applicable to fire, police and municipal staff regarding requests for funding support. To date, this issue has been dealt with on an “as requested” basis, with no set criteria. The proposed policy will be reported back to the Board at a future meeting.

-- Motion Endorsed

MOVED By Ray Carter,  
SECONDED By Joan Hansen, THAT staff be directed to provide financial support to the Delta Police Hockey Team in the amount of \$400.00 for their participation in the international tournament taking place in Hong Kong, September 16 – September 17, 2008.

CARRIED UNANIMOUSLY

**Crime Stats (C.03)**

Delta Police Department Crime Statistics-May, June and July 2008  
Report on B.C. Policing Jurisdiction Crime Trends 1998 - 2007

Chief Cessford referred to the provincial report which provides comparative crime rates for many British Columbia communities from 1998 – 2007, and noted specifically that Delta’s crime rate has dropped significantly over this time period. The Chief stated this was a “good news” story for Delta and reflects on the excellent level of policing service provided by his department.



**Delta Police Pipe Band (C.06)**

Verbal Report re Delta Police Pipe Band - Medal Ceremony – October 22, 2008

Chief Cessford advised the Delta Police Pipe Band Medal Ceremony scheduled for October 22, 2008 would be a tribute from Delta Police Board and Council honouring band members for being such outstanding ambassadors to the community. The ceremony is scheduled to take place at 7:00 p.m. in the Council Chambers at Delta Municipal Hall. Details of the proceedings will be forwarded to Board members.

-- Verbal Report Received

MOVED By Gerald Kilcup,  
SECONDED By Dennis des Lauriers, THAT the verbal report be received for information.

CARRIED UNANIMOUSLY

**Assignment to Board Committees (C.07)**

Discussion re Committee Reassignments (*as per the June 11, 2008 meeting*)

-- Motion Endorsed

MOVED By Gerald Kilcup,  
SECONDED By Joan Hansen, THAT the 2008/2009 Committee assignments be approved as follows:

Finance Committee

- Rahim Dadini, Chair
- Ray Carter
- Joan Hansen
- Bo Gill, Finance Manager

Policy, Planning and Evaluation Committee

- Ray Carter, Chair
- Dennis des Lauriers
- Gerald Kilcup
- Melissa Granum, Business Manager

Human Resources Committee

- David Coulson - Chair
- Dennis des Lauriers
- Gerald Kilcup
- Joey Kerr, Human Resources Manager

CARRIED UNANIMOUSLY

In addition to the above staff committee assignments, Chief Cessford advised Superintendent Drinovz would oversee all committees.

**Proposed Amendments to the Police Act (C.08)**

Correspondence from Kevin Begg dated August 29, 2008 (On Table)  
*\*Note: Board comments to be submitted no later than September 30, 2008*

-- Motion Endorsed

MOVED By Ray Carter,  
SECONDED By Gerald Kilcup, THAT a letter be sent to Kevin Begg, Director of Police Services, requesting an extension of the response deadline by one month in order to afford the Delta Police Board sufficient time to review the proposed amendments to the *Police Act* and an opportunity to provide input; and,  
THAT this letter be referred to the Policy, Planning and Evaluation Committee for review and report back to the October 8, 2008 Police Board Meeting with recommendations for consideration.

CARRIED UNANIMOUSLY

**Call for Nominations (C.09)**

Correspondence from BC Safety Authority dated August 22, 2008 re Call for Nominations – Lieutenant Governor's Awards for Public Safety 2008 (On Table)  
*\*Note: Nominations will be accepted until September 29, 2008*

-- Correspondence Received

MOVED By Joan Hansen,  
SECONDED By Dennis des Lauriers, THAT the correspondence be received for information.

CARRIED UNANIMOUSLY

**CAPB 2010 Annual Conference (C.10)**

Request for Proposal for the 21<sup>st</sup> Annual CAPB Conference, August 17 – 21, 2010. (On Table)  
*\*Note: Submission deadline: October 3, 2008*

-- Correspondence Received

During discussion, it was agreed this event would require a large commitment of both staff and financial resources, and its occurrence would compete with needed resources required for the 2010 Olympics.

MOVED By Joan Hansen,  
SECONDED By Dennis des Lauriers, THAT the request for proposal for the 21<sup>st</sup> Annual CAPB Conference be received for information.

CARRIED UNANIMOUSLY

**D. REPORTS**

**Committee Reports (D.01)**

Finance Committee:  
Policy, Planning and Evaluation Committee  
Human Resources Committee

– There were no Committee reports.

**ICBC Donation (D.02)** Report from Bo Gill, Finance Manager, dated September 8, 2008 re ICBC Donation – Volunteer Recognition

-- Recommendations Endorsed  
MOVED By Ray Carter,  
SECONDED By Joan Hansen, THAT the donation from ICBC amounting to \$2,000.00 be accepted; and

THAT staff be authorized to utilize the \$2,000.00 donation from ICBC for expenditures related to volunteer recognition and appreciation.

CARRIED UNANIMOUSLY

### **E. CONSENT AGENDA**

-- Consent Items Received  
MOVED By Gerald Kilcup,  
SECONDED By Joan Hansen, THAT Consent Items E.01 through to E.04, E.07, E.10 and E.11 be received for information.

CARRIED UNANIMOUSLY

Therefore the following items were received for information.

**Operating Revenues/Exp. (E.01)** Summary of Operating Revenues & Expenditures for the Period Ending July 31, 2008

**Dodge Sprinter Van (E.02)** Council Report dated August 7, 2008 re Purchase of Dodge Sprinter Van – Recommendations endorsed at August 18, 2008 Regular Council Mtg.

**Digital Voice Recording System (E.03)** Council Report dated August 7, 2008 re Purchase of a Replacement Digital Voice Recording System – Recommendations endorsed at August 18, 2008 Regular Council Meeting.

**Delta Police Pipe Band (E.04)** Correspondence from Delta Police Pipe Band dated July 18, 2008 re Basel Tattoo Performance, July 18-25, 2009

**Can-Am Police/Fire Games (E.07)** Email from Chief Cessford dated July 21, 2008 re Delta Members Win Medals at Can-Am Police/Fire Games

**Vancouver Police Board (E.10)** Vancouver Police Board Annual Report 2007

**CAPB Resolutions (E.11)** Preliminary Report on Canadian Association of Police Boards (CAPB) Conference and 2008 Resolutions (On Table)

*The following items were removed from the Consent Agenda for discussion purposes:*

**DPD 2008 Annual Awards (E.05)** Memorandum from Chief Cessford dated July 18, 2008 re Announcement – Delta Police Department’s (DPD) 2008 Annual Awards Recipients

Chief Cessford provided a reminder about the Annual Awards scheduled for later this day and requested members arrive by 6:15 p.m.

**2008 Police Honours Night (E.06)** Memorandum from Chief Cessford dated June 20, 2008 re Police Honours Night 2008 Nominations

- Information Package to Police Services Division dated July 16, 2008
- On Table Memorandum from Chief Cessford dated September 4, 2008 re 2008 Police Honours Award Recipients, Correspondence from Kevin Begg dated August 19, 2008 refers

Chief Cessford noted four of Delta’s Police Officers will be recognized provincially at the Police Honours Night in Victoria on November 20, 2008. Constables Sansregret, Koropchuk, Gomes and Ozeer will be presented with Meritorious Service Awards by the Solicitor General. It was noted both Mayor Jackson and Chief Cessford would be in attendance at this prestigious event.

*Member arrives* *David Coulson joined the meeting at 10:30 a.m.*

**Final Report on Tasers (E.08)** RCMP Public Complaints Commissioner’s Final Report on Tasers from Canadian Police Research Centre

Chief Cessford noted the majority of the standards recommended in this report are already in effect in Delta’s Police Department. He advised training is ongoing for all officers regarding the use of any “use of force” weapons, and all officers are required to be recertified every two years.

**Action** Delta’s Taser Policy will be provided for information at the October 8, 2008 Board meeting.

**BCAPB Police  
Board Training  
(E.09)**

- Emails received from Police Services Division:
- i) dated June 12 re 2008/09 Police Board Training Sessions/BCAPB Executive Meetings
  - ii) dated July 15, 2008 re Police Board Training Announcement – “Succession Planning Within the Department and the Selection Process for the Chief”

Board members were reminded of the upcoming training sessions, and encouraged to attend.

**F. CORRESPONDENCE (as of September 10, 2008)**

**Correspondence  
(F.01)**

13 items of correspondence for information.

-- Correspondence  
Received

MOVED By Dennis des Lauriers,  
SECONDED By Joan Hansen, THAT the correspondence be received for information.

CARRIED UNANIMOUSLY

**G. INFORMATION ITEMS**

**Information Items  
(G.01)**

4 items of information

-- Information Items  
Received

MOVED By Dennis des Lauriers,  
SECONDED By Joan Hansen, THAT the information items be received.

CARRIED UNANIMOUSLY

**H. ENQUIRIES, OTHER MATTERS AND NEW BUSINESS**

**Confidentiality  
Request (H.01)**

A board member referred to recent correspondence contained in the Regular Agenda package.

-- Motion Endorsed

MOVED By David Coulson,  
SECONDED By Ray Carter, THAT the Board Secretary be requested to ensure that Board member home addresses are removed from correspondence contained in the Regular Police Board agenda packages.

CARRIED UNANIMOUSLY

**RESOLUTION TO TERMINATE**

**Terminate**

MOVED By Gerald Kilcup,  
SECONDED By Joan Hansen, THAT this meeting now terminate.

CARRIED UNANIMOUSLY

**Next Meeting Date**

The next meeting of the Delta Police Board has been scheduled for October 8, 2008 at 9:15 a.m. at the North Delta Public Safety Building.

The meeting terminated at 10:55 a.m.

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Lois E. Jackson  
Mayor

**CERTIFIED CORRECT:**

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Diane Steinberger  
Police Board Secretary